



Pennsylvania One Call System, Inc.

EXECUTIVE COMMITTEE MEETING

July 29, 2025

Omni Bedford Springs Resort – Bedford, PA
Minutes

EXECUTIVE COMMITTEE:

Jerry McInaw, Chair	Present
Joseph Murphy, Vice Chair	Present
Douglas Haupt, Secretary	Present
Vacant, Assistant Secretary	
Michael Kyle, Treasurer	Present
Ryan Lumbatis, Assistant Treasurer	Present
William P. Boswell, General Counsel	Present
Dwight A. Howes, Assistant General Counsel	Present
William G. Kiger, President/CEO	Present

GUESTS:

David W. Bolton	Abbottstown Borough
Tom McMaster	Adams Electric Cooperative
Eric Beers	Astound Broadband Powered by RCN
Thomas Knights	Butler Township
Kristie Kubovic	Columbia Gas of PA, Inc.
David Henning	Comcast
Molly Carriere	Energy Transfer
Deanna DeWitt	FirstEnergy
Zack Armstrong	Larson Design Group
Gerald Charvala	Lehigh County Authority
Christopher Moughan	Lehigh County Authority
Ryan Kelvington	Municipal Authority of Westmoreland County
Jacob Specht	National Fuel
Douglas Meshaw	PA Builders Association
Terri Cooper Smith	PA PUC
Robert Bedics	PECO an Exelon Company
Patrick Dunham	PECO an Exelon Company
Philip Barker	PEMA
Daniel Whetzel	PennDOT
James Baer	Pennsylvania American Water
Charles Brazier	Peoples Gas Company LLC
Brian Eckroade	Philadelphia Gas Works
Larissa Llewellyn	PUCA
Chris Clancy	UGI Utilities, Inc.
Andis Kalnins	Verizon Business
Steven Hoover	Verizon Pennsylvania LLC
Marcus Avellino	Williams Gas Pipeline – Transco
Jerry Wilson	Windstream

STAFF:

Ellen Kiger	Vice President/COO
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Our purpose is to promote safety and prevent damage to underground facilities.

Pennsylvania One Call System, Inc.

Sherry Harim	Director – Accounting and Member Services
Linda Covelli	Manager – Operations
Kelly Pearl	Manager – Accounting and Member Services
Marcos Bernal	Supervisor – Education
Mark Lipka	Supervisor – Education
S. Robin Johnson	Compliance Coordinator
Lynette Lauman	Network/System Administrator
Penny Modrick	Executive Secretary

Mr. McInaw called the meeting to order at 2:00pm with the Pledge of Allegiance and asked for a round of introductions. He reviewed the evacuation route and designated Ms. Harim to call 911 in an emergency. He reviewed the emergency exits and the location of the AEDs.

- Mr. Murphy made a motion to follow the agenda as presented, seconded by Mr. Kyle.
 - The motion carried unanimously.

EXECUTIVE COMMITTEE MINUTES

- Mr. Lumbatis made a motion to approve the 4/29/25 Executive Committee minutes as written, seconded by Mr. Haupt.
 - The motion carried unanimously.

VISION STRATEGIC PLAN

- Mr. Kyle made a motion to move the Vision 2026 Strategic Plan to the Board of Directors for approval, seconded by Mr. Lumbatis.
 - The motion carried unanimously.

APPOINTMENT OF ASSISTANT SECRETARY TO THE BOARD

- Mr. Murphy made a motion to recommend the Board appoint Mr. Knights as the Assistant Secretary, seconded by Mr. Kyle.
 - The motion carried unanimously.

REVIEW OF ACTION ITEMS FROM THE APRIL EXECUTIVE COMMITTEE AND BOARD MEETINGS

None.

FINANCE COMMITTEE UPDATE

Mr. Kyle reported the committee met with The Monteverde Group 7/21/25 to review the investment portfolios and the brokerage account. He summarized the Economic Overview provided by The Monteverde Group. The Monteverde Group recommended we continue to maintain the current Investment Allocation.

Mr. Kyle reviewed the SEI Investments performance as of 6/30/25 and the LPL brokerage account status. He reviewed the 401(k) Watch List.

LAWSUITS PENDING AGAINST PA ONE CALL SYSTEM, INC. – *Mr. Boswell/Mr. Howes*

Mr. Boswell reported on the status of the PIOGA lawsuit.

REVIEW OF AGENDA ITEM REQUESTS

None.

NEW BUSINESS

- KARL Task Force

Mr. Howes reviewed the following resolution:

Resolution Regarding the Status of KARL Responses in response to Sec. 2(5)(v.2) of Act 127 of 2024

WHEREAS, on 04/24/2023, the Board approved a status of “Final”, “Interim”, or “Violation” for each of the KARL system response codes 001-999 in the Pennsylvania One Call System, Inc. Users Guide for Pennsylvania Underground Utility Line Protection Act 287 of 1974 as Amended by Act 50 of 2017 of 73 PS §176 et. seq., Appendix B (the “Users Guide”);

Whereas the above-referenced law is referred to herein as the “Act”;

WHEREAS, the Act was modified and amended, effective October 29, 2024, by Act 127 (the “Amended Act”);

WHEREAS, the Amended Act includes Section 2(5)(v.2) which provides that it shall be the duty of each facility owner “[T]o timely enter a final response to all locate requests”;

WHEREAS, the POCS Compliance Committee has recommended that the Board approve a resolution to amend Appendix B of the Users Guide (“Appendix B”) to provide clarity as to what POCS considers to be the entry of “a final response” to a locate request, to wit, that the status of KARL response codes 002, 004-082, inclusive, 090, 092, 095, and 096, each of which is currently set forth in Appendix B with a designation of “Interim”, be amended to change each such “Interim” designation to “Final” and to make such other and further changes to the Users Guide, if any, as may be required for consistency with the foregoing.

NOW THEREFORE, the POCS Board determines that Appendix B of the Users Guide shall be amended to reflect the foregoing and directs the Compliance Committee to draft an amendment to the Users Guide for consideration by the POCS Board at the next POCS Board meeting, scheduled to be held in Lancaster, Pennsylvania on October 29, 2025.

Dated: July 30, 2025

- Mr. Haupt made a motion to recommend the Board adopt the resolution, seconded by Mr. Murphy.
 - The motion carried unanimously.

Mr. Bedics thanked Ms. DeWitt for the work on the KARL Task Force.

- Compliance Committee

Request a Scope of Ticket Task Force be created to revisit the scope of ticket to perhaps include a specific size so a routine ticket that falls outside of the scope can be flagged for follow-up programmatically. This would not impact the rules for complex projects or design tickets.

Mr. McInaw created the Scope of Ticket Task Force chaired by Ms. DeWitt. Mr. Clancy, Mr. Specht, Mr. Geisinger, Mr. Dunham, and Mr. Kiger will serve on the task force, along with a PUCA representative that Ms. Reigle will designate.

OPEN DISCUSSION – EXECUTIVE COMMITTEE

- Addition to Users Guide Language

Mr. Kiger reviewed the following resolution:

Resolution for Addition to Users Guide Language

WHEREAS, on April 24, 2023, the Board approved the Users Guide language: “If the excavator is using horizontal directional drilling (HDD), he must, at a minimum, utilize the best practices published by the HDD Consortium.”

WHEREAS, the current legislation references trenchless technology Best Practices of the Common Ground Alliance,

WHEREAS, a Common Ground Alliance trenchless technology Best Practice does not exist,

NOW THEREFORE, the POCS Board determines that Section 8 of the Users Guide shall be amended to reflect the following language: “Where practicable use the National Association for Trenchless Technologies’ (NASTT) published guidelines on trenchless technology including pre- and post-bore plans. Submit the plans through Coordinate PA.”

Dated: July 30, 2025

- Mr. Lumbatis made a motion to recommend the Board adoption of the resolution, seconded by Mr. Murphy.
 - The motion carried unanimously.

- Update Ticket Response Task Force

Mr. McInaw created the Update Ticket Response Task Force to define response to update, emergency misuse, and renotifications chaired by Mr. Haupt. Mr. McInaw, Mr. Bedics, Mr. Geisinger, Mr. Swartley, Ms. Llewellyn, Mr. Brazier, and Mr. Kiger will serve on the task force.

OPEN DISCUSSION

In answer to a question regarding the process to submit nominations for committee vice chairs, Mr. Boswell instructed an email to the Board Chair is sufficient.

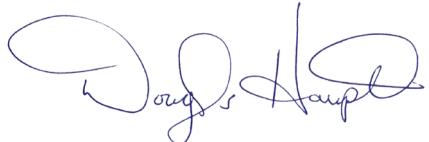
Mr. Bernal presented a live demonstration of the Online Ticket Management (OTM) webpage and answered questions from those in attendance.

ADJOURNMENT

- Mr. Kyle made a motion to adjourn, seconded by Mr. Haupt.
 - The motion carried unanimously.

The meeting ended at 2:48pm.

Respectfully submitted,



Douglas Haupt
Corporate Secretary

/emk/plm

Minutes Approved: October 28, 2025