



## Draft for Approval

|                                                    |                    |         |
|----------------------------------------------------|--------------------|---------|
| Water - Municipal Authority of Westmoreland County | Ryan Kelvington    | Present |
| Pennsylvania Dept. of Transportation               | Daniel Whetzel     | Present |
| Pennsylvania Emergency Management Agency           | Philip Barker      | Present |
| Pennsylvania Public Utility Commission             | Terri Cooper Smith | Present |

### **MEMBERS in Attendance:**

|                                 |                   |
|---------------------------------|-------------------|
| Aqua Pennsylvania               | Maureen Sopko     |
| Duquesne Light Company          | Kylie Parison     |
| Lancaster Area Sewer Authority  | Michael Wolgemuth |
| Lancaster Township              | Devin Groff       |
| North Wales Water Authority     | Chris Yuhasz      |
| PECO an Exelon Corporation      | Michael Onimus    |
| PPL Electric Utilities Corp.    | Ryan Geisinger    |
| UGI Utilities, Inc.             | Mark Callahan     |
| Williams Gas Pipeline - Transco | Marcus Avellino   |

### **GUESTS in Attendance:**

|                  |                           |
|------------------|---------------------------|
| John Taylor      | Archer Public Affairs     |
| Matthew Frick    | Larson Design Group, Inc. |
| Jennifer Berrier | PA PUC                    |
| Larry Ditty      | PennDOT                   |
| Daylin Knaub     | USIC                      |
| Nancy Mitchell   | USIC                      |
| Eric Swartley    | USIC                      |
| Wayne Vincent    | USIC                      |

### **STAFF in Attendance:**

|                      |                                  |
|----------------------|----------------------------------|
| Ellen M. Kiger       | Executive Vice President/COO     |
| Sherry Harim         | Vice President/CFO               |
| Kelly Pearl          | Director - Operations            |
| Linda Covelli        | Manager - Operations             |
| Lynette Lauman       | Network/System Administrator     |
| Marcos Bernal        | Supervisor - Education           |
| Mark Lipka           | Supervisor - Education           |
| Brandon Dujmic       | Senior Damage Prevention Liaison |
| Gregory Danks        | Damage Prevention Liaison        |
| Erika Dominick       | Damage Prevention Liaison        |
| Kevin Goldblum       | Damage Prevention Liaison        |
| D. Chance Montgomery | Damage Prevention Liaison        |
| Daniel Nemanic       | Damage Prevention Liaison        |
| Ryan Parrish         | Damage Prevention Liaison        |
| Blaire Prough        | Damage Prevention Liaison        |
| James Reynolds       | Damage Prevention Liaison        |
| Aaron Rugh           | Damage Prevention Liaison        |
| Maria White          | Damage Prevention Liaison        |
| Penny L. Modrick     | Executive Secretary              |

Mr. McInaw called the meeting to order at 9:30am with the Pledge of Allegiance, welcomed everyone to the meeting, reviewed the emergency exits, the location of the AED, and asked for a round of introductions.

### **CHAIR REPORT**

- Mr. Murphy made a motion to follow the agenda as presented, seconded by Mr. Haupt.
  - The motion carried unanimously.

Our purpose is to promote safety and prevent damage to underground facilities.

Pennsylvania One Call System, Inc.

## **SECRETARY REPORT**

Mr. Haupt reviewed the future meeting dates:

January 27-28, 2026 – Best Western Premier The Central Hotel & Conference Center - Harrisburg  
May 5-6, 2026 – POCS office - West Mifflin  
July 27-29, 2026 – Bedford Springs Resort - Bedford

- Mr. Kalnins made a motion to approve the 7/30/25 Board meeting minutes as written, seconded by Mr. Meshaw.
  - The motion carried unanimously.

## **TREASURER REPORT**

Mr. Kyle reviewed the preliminary Statement of Financial Position for the six months ending 9/30/25; the preliminary Summary of Changes to Net Assets as of 9/30/25, the expense variance report, projected revenue and expenses for the remainder of 2025, and the Capital Budget vs. Actual as of 9/30/25.

- Mr. Lumbatis made a motion to accept the Treasurer's Report as submitted, seconded by Mr. Meshaw.
  - The motion carried unanimously.

## **VICE CHAIR REPORT**

Mr. Murphy noted the Vice Chair report would be that of the committees.

### **Finance Committee – Mr. Kyle**

Mr. Kyle reported the committee met 10/8/25 to review the 2026 proposed budget and met again on 10/16/25 to review investments and preliminary financial reports as of 9/30/25. He reviewed the investment portfolio performance, asset allocation, and laddered Certificates of Deposit. He reviewed the municipal activity fee calculation; investment policy, and reserves policy noting we were within the targeted range. He reported there were no accounts up for termination.

Mr. Kyle reviewed the proposed 2026 budgets.

- Mr. Hoover made a motion to approve the proposed 2026 Capital and Operating Expenditure Budgets, seconded by Mr. Brazier.
  - The motion carried unanimously.

### **Board Development Committee – Mr. Murphy**

Mr. Murphy read the list of nominations received for the Board of Directors.

| <b>Industry</b>                           | <b>Member Company</b>                                                                                     | <b>Represented by:</b>                                                  |
|-------------------------------------------|-----------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|
| Excavator                                 | <b>PUCA*</b>                                                                                              | Larissa Llewellyn                                                       |
| Designer                                  | <b>LARSON DESIGN GROUP, INC.</b>                                                                          | Matthew Frick                                                           |
| Electric Industry<br>(1 seat available)   | <b>PPL ELECTRIC UTILITIES CORP.*</b><br><b>BLAKELY BOROUGH ELECTRIC</b>                                   | Douglas Haupt<br>Christopher Paone                                      |
| Gas Industry                              | <b>PEOPLES NATURAL GAS COMPANY LLC*</b>                                                                   | Charles Brazier                                                         |
| Municipal-Principal<br>(1 seat available) | <b>BUTLER TOWNSHIP*</b><br><b>ANTRIM TOWNSHIP</b><br><b>BOROUGH OF DORMONT</b><br><b>MAPLETON BOROUGH</b> | Thomas Knights<br>Keith Carbaugh<br>John P. Stinner<br>Crystal Isenberg |
| Pipe Line Industry                        | <b>ENERGY TRANSFER*</b>                                                                                   | Molly Carriere                                                          |
| Telephone                                 | <b>WINDSTREAM COMMUNICATIONS*</b>                                                                         | Jerry Wilson Jr.                                                        |

Our purpose is to promote safety and prevent damage to underground facilities.

Pennsylvania One Call System, Inc.

**Draft for Approval**

|                                      |                                                        |                  |
|--------------------------------------|--------------------------------------------------------|------------------|
| Water Industry<br>(1 seat available) | <b>MUNICIPAL AUTHORITY OF WESTMORELAND<br/>COUNTY*</b> | Ryan Kelvington  |
|                                      | <b>ANTRIM TOWNSHIP</b>                                 | Keith Carbaugh   |
|                                      | <b>AQUA PA</b>                                         | David DiGirolamo |

\*Incumbent

- Mr. Murphy opened the floor for nominations to the Board of Directors.

Ms. Sopko nominated Aqua PA represented by David DiGirolamo.

Mr. Murphy read the list of nominations received for Officers.

| <b>Officer Position</b>                   | <b>Board Member</b>      | <b>Member Company</b>              |
|-------------------------------------------|--------------------------|------------------------------------|
| Chair<br>(1 seat available)               | <b>JOSEPH MURPHY</b>     | North Wales Water Authority        |
|                                           | <b>MICHAEL KYLE</b>      | Lancaster Area Sewer Authority     |
| Vice Chair<br>(1 seat available)          | <b>JOSEPH MURPHY*</b>    | North Wales Water Authority        |
|                                           | <b>DOUGLAS HAUPT</b>     | PPL Electric Utilities Corporation |
| Secretary<br>(1 seat available)           | <b>THOMAS KNIGHTS</b>    | Butler Township                    |
|                                           | <b>ROBERT BEDICS</b>     | PECO, an Exelon Company            |
| Assistant Secretary<br>(1 seat available) | <b>THOMAS KNIGHTS*</b>   | Butler Township                    |
|                                           | <b>CHRIS CLANCY</b>      | UGI Utilities, Inc.                |
|                                           | <b>CHARLES BRAZIER</b>   | Peoples Natural Gas Company LLC    |
| Treasurer<br>(1 seat available)           | <b>MICHAEL KYLE*</b>     | Lancaster Area Sewer Authority     |
|                                           | <b>RYAN LUMBATIS</b>     | Texas Eastern/Enbridge             |
| Assistant Treasurer<br>(1 seat available) | <b>RYAN LUMBATIS*</b>    | Texas Eastern/Enbridge             |
|                                           | <b>CHRIS CLANCY</b>      | UGI Utilities, Inc.                |
| President & CEO                           | <b>WILLIAM G. KIGER*</b> | Pennsylvania One Call System, Inc. |

\*Incumbent

- Mr. Murphy opened the floor for nominations for Officers.

Mr. Hackney nominated Mr. Kalnins as Assistant Treasurer.

Mr. Murphy asked if all nominees accepted their nominations.

- All nominees accepted the nominations for Board of Directors

As some Board members were nominated for more than one officer position, they opted to decline all but one nomination.

- Mr. Kyle declined the nomination for Treasurer
- Mr. Lumbatis declined the nomination for Assistant Treasurer
- Mr. Knights declined the nomination for Secretary
- Mr. Clancy declined the nomination for Assistant Secretary
- Mr. Murphy declined the nomination for Vice Chair

- All the nominees accepted the remaining nominations for Officers.

Final list of Nominees for Officers:

| <b>Officer Position</b>     | <b>Board Member</b>  | <b>Member Company</b>              |
|-----------------------------|----------------------|------------------------------------|
| Chair<br>(1 seat available) | <b>JOSEPH MURPHY</b> | North Wales Water Authority        |
|                             | <b>MICHAEL KYLE</b>  | Lancaster Area Sewer Authority     |
| Vice Chair                  | <b>DOUGLAS HAUPT</b> | PPL Electric Utilities Corporation |
| Secretary                   | <b>ROBERT BEDICS</b> | PECO, an Exelon Company            |

Our purpose is to promote safety and prevent damage to underground facilities.  
Pennsylvania One Call System, Inc.

## Draft for Approval

|                                           |                          |                                    |
|-------------------------------------------|--------------------------|------------------------------------|
| Assistant Secretary<br>(1 seat available) | <b>THOMAS KNIGHTS*</b>   | Butler Township                    |
|                                           | <b>CHARLES BRAZIER</b>   | Peoples Natural Gas Company LLC    |
| Treasurer                                 | <b>RYAN LUMBATIS</b>     | Texas Eastern/Enbridge             |
| Assistant Treasurer                       | <b>CHRIS CLANCY</b>      | UGI Utilities, Inc.                |
| President & CEO                           | <b>WILLIAM G. KIGER*</b> | Pennsylvania One Call System, Inc. |

\*Incumbent

Mr. Murphy reviewed the list of committee volunteers.

- Mr. Frick was moved from the Construction Industry Committee to the Design Industry Committee.

Discussion.

### **Compliance Committee – Mr. Bedics**

Mr. Bedics reported the committee met 10/16/25. He reviewed the status of the Vision goals and summarized the meeting, noting the AVR modification effort being led by Ms. Pearl working with the PUC.

Ms. Cooper Smith updated the Board with statistics on AVRs reported, investigations initiated, violations and penalties issued. She reported there were no new vacancies on the DPC for the 2026 year, and noted the 2026 meeting calendar was published on the PUC website.

### **Scope of Ticket Task Force – Mr. Dunham**

Mr. Dunham reported the task force met 10/9/25 and again on 10/28/25 to review the size of a routine ticket and abuse of emergency tickets. He reported on action items of the task force:

- POCS will analyze tickets over 1000ft;
- Members will see how many tickets over 1000ft outside of CPA are being received;
- Emergency ticket scripting will be changed to include section 5(22) of law to the definition already being read to callers or popped up to the WTE users with the hope of deterring false emergency tickets;
- Notice will be included in the POCS quarterly newsletter.

### **Update Ticket Response Task Force – Mr. Haupt**

Mr. Haupt reported the task force met 9/30/25 to review Update tickets and would be proposing edits to the Users Guide.

### **Design Industry Committee – Mr. Armstrong**

Mr. Armstrong reported there was no meeting, therefore, no report.

### **Education & Membership Committee – Mr. Specht**

Mr. Specht reported the committee met 10/6/25. He reviewed the status of the Vision goals assigned to the committee and asked Mr. Bernal for the education update.

Mr. Bernal asked Board members to complete the educational content survey before leaving the meeting. He thanked everyone for their support of the 2025 Safety Days, announced the 2026 Safety Day dates and venues, and asked for continuing support in 2026.

- Erie Thursday, May 21, 2026
- York Thursday, June 18, 2026
- Canonsburg Thursday, June 25, 2026
- Oaks Tuesday, September 22, 2026

Our purpose is to promote safety and prevent damage to underground facilities.

Pennsylvania One Call System, Inc.

## Draft for Approval

- Wilkes Barre Thursday, September 24, 2026

Mr. Specht thanked all the participants in the 2025 811 Annual Golf Outing and announced a \$17,000 donation was made to the Veterans Leadership Program.

### **Local Government Committee – Ms. Fishel**

Ms. Fishel reported the committee met 10/16/25. She provided an update on the Vision goal assigned to the committee, noting a mailing would be done to non-member municipal entities.

### **Mapping and Technology Committee – Mr. Charvala in Mr. Moughan's absence**

Mr. Charvala reported the committee met 9/29/25. He provided a status of the Vision goals assigned to the committee and reviewed the written materials in the meeting booklet, which provided a status on the technology projects within the organization and committee action items.

Mr. Kiger reported the API for Coordinate PA (CPA) being used by 811 Assist was working well.

### **Users Guide Task Force – Mr. McInaw**

Mr. McInaw reported edits had been received from the Update Ticket Response Task Force, which would be reviewed. The Users Guide Task Force hoped to finalize all edits by year end for approval by the Board in January 2026.

### **Compensation & Benefits Committee – Mr. Murphy**

Mr. Murphy reported the committee did not meet, therefore, no report.

### **Construction Industry Committee – Ms. Llewellyn**

Ms. Llewellyn reported the committee did not meet, therefore, no report.

### **Parliamentary Committee – Mr. Boswell**

Mr. Boswell reported the committee did not meet, therefore, no report.

This concluded the Vice Chair report.

### **PRESIDENT/CHIEF EXECUTIVE OFFICER REPORT – Mr. Kiger**

Mr. Kiger reviewed the written materials in the meeting booklet. Highlights:

- Ticket Volume steady growth
- Web Ticket Entry improvements made
- Coordinate PA not being utilized as it should
- Ticket Responses by Method listed
- AVRs through the system to the PUC
- Latest copy of the CGA DIRT report distributed along with media copy with talking points
- Gold Shovel program was renamed to Damage Prevention Institute (DPI) when they merged with CGA and has increased excavator involvement in the CGA
- 2024 POCS Annual Report was distributed
- Education efforts continue
- Activities list was included in the report
- CGA Conference in April 2026

## Draft for Approval

Mr. Kiger asked Mr. Taylor for the Legislative Report

Mr. Taylor updated the Board on the legislative schedule and the stalled State budget. He reported on HB 1525 which passed unanimously out of committee.

### **EXECUTIVE VICE PRESIDENT/CHIEF OPERATING OFFICER REPORT – Ms. Kiger**

Ms. Kiger announced Ms. Covelli's planned retirement for mid-December. A round of applause was given.

Ms. Kiger announced the following promotions:

- Emily Davis to Member Services Rep
- Doris Cousins to Sr. Customer Service Rep
- Laura Stanley to Supervisor-Operations
- Kelly Pearl to Director-Operations

Ms. Kiger updated the Board on staffing statistics and external training. She reviewed the written materials in the meeting booklet for operational statistics, service affecting outages, and activities for the Technology department. She asked Ms. Harim to report on activities for the Member Services & Accounting (MSA) department.

Ms. Harim reviewed the written materials in the meeting booklet for the MSA department, calling attention to preparations for the 2026 land-base migration and annual member database verification process beginning in January.

### **OPEN DISCUSSION**

Mr. Haupt suggested the nomination form include a decline button option in the workflow.

Ms. Cooper Smith asked the Executive Committee to review the nomination process to ensure it is aligned with the by-laws.

### **ADJOURNMENT**

Mr. Murphy reminded the candidates nominated from the floor to provide the Candidate Information form, Commitment to Serve form, and employer's approval letter by November 5, 2025. Failure to provide the documents by the deadline would invalidate the nomination.

- Mr. Meshaw made a motion to close all nominations, seconded by Mr. Specht.
  - o The motion carried unanimously.
- Mr. Meshaw made a motion to adjourn, seconded by Mr. Lumbatis.

The meeting ended at 11:05am.

Respectfully submitted,

Douglas Haupt  
Corporate Secretary

/emk/plm