



Pennsylvania One Call System, Inc.

BOARD OF DIRECTORS MEETING

October 29, 2025

DoubleTree Resort – Lancaster, PA

Minutes

OFFICERS

Chair - Jerry McInaw	Williams Gas Pipeline - Transco	Attendance: PRESENT
Vice Chair - Joseph Murphy	North Wales Water Authority	PRESENT
Secretary - Douglas Haupt	PPL Electric Utilities Corporation	PRESENT
Asst. Secretary - Thomas Knights	Butler Township	PRESENT
Treasurer - Michael Kyle	Lancaster Area Sewer Authority	PRESENT
Asst. Treasurer - Ryan Lumbatis	Texas Eastern/Enbridge	PRESENT
General Counsel - William P. Boswell	William P. Boswell, LLD, LLC	PRESENT via Teams
Assistant General Counsel - Dwight A. Howes	Dwight A. Howes PLLC	PRESENT
President/CEO - William G. Kiger	PA One Call System	PRESENT

BOARD OF DIRECTORS

Industry - Company:	Representative:	Attendance:
Associate - Pennsylvania Builders Association	Douglas Meshaw	Present
Cable Television - Comcast Cable Communication Mgmt.	James Santry	Present
Contractor - PUCA	Larissa Llewellyn	Present
Design - Larson Design Group	Zack Armstrong	Present
Electric - Adams Electric Cooperative	Tom McMaster	Present
Electric - FirstEnergy	Deanna DeWitt	Present
Electric - PECO an Exelon Company	Robert Bedics	Present
Electric - PPL Electric Utilities Corporation	Douglas Haupt	See Officers
Gas - Columbia Gas of Pennsylvania	Anthony Covey	Present
Gas - Peoples Natural Gas Company	Charles Brazier	Present
Gas - National Fuel	Jacob Specht	Present
Gas - PECO an Exelon Company	Patrick Dunham	Present
Municipal Principal - Butler Township	Thomas Knights	See Officers
Municipal Principal - North Wales Water Authority	Joseph Murphy	See Officers
Municipal Principal - Lancaster Area Sewer Authority	Michael Kyle	See Officers
Municipal Principal - Philadelphia Gas Works	Brian Eckroade	Present
Municipal General - Vacant	Vacant	
Municipal General - PA State Assn. of Twp. Supervisors	Holly Fishel	Present
Pipeline - Energy Transfer	Jennifer Ogle	Present
Pipeline - Texas Eastern/Spectra	Ryan Lumbatis	See Officers
Pipeline - UGI Utilities, Inc.	Christopher Clancy	Present
Pipeline - Williams Gas Pipeline - Transco	Jerry McInaw	See Officers
Telecommunications - Verizon Business	Andis Kalnins	Present
Telecommunications - Astound Broadband Powered by RCN	Eric Beers	Present
Telephone - Crown Castle	Michael Prikazsky	Present
Telephone - Verizon North, LLC	Richard Hackney	Present
Telephone - Verizon Pennsylvania LLC	Steven Hoover	Present
Telephone - Windstream Communications	Jerry Wilson	Present
Water - Pennsylvania American Water	James Baer	Present
Water - Pittsburgh Water	Luke Erny	Present
Water - Lehigh County Authority	Gerald Charvala	Present

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Water - Municipal Authority of Westmoreland County	Ryan Kelvington	Present
Pennsylvania Dept. of Transportation	Daniel Whetzel	Present
Pennsylvania Emergency Management Agency	Philip Barker	Present
Pennsylvania Public Utility Commission	Terri Cooper Smith	Present

MEMBERS in Attendance:

Aqua Pennsylvania	Maureen Sopko
Duquesne Light Company	Kylie Parison
Lancaster Area Sewer Authority	Michael Wolgemuth
Lancaster Township	Devin Groff
North Wales Water Authority	Chris Yuhasz
PECO an Exelon Corporation	Michael Onimus
PPL Electric Utilities Corp.	Ryan Geisinger
UGI Utilities, Inc.	Mark Callahan
Williams Gas Pipeline - Transco	Marcus Avellino

GUESTS in Attendance:

John Taylor	Archer Public Affairs
Matthew Frick	Larson Design Group, Inc.
Jennifer Berrier	PA PUC
Larry Ditty	PennDOT
Daylin Knaub	USIC
Nancy Mitchell	USIC
Eric Swartley	USIC
Wayne Vincent	USIC

STAFF in Attendance:

Ellen M. Kiger	Executive Vice President/COO
Sherry Harim	Vice President/CFO
Kelly Pearl	Director - Operations
Linda Covelli	Manager - Operations
Lynette Lauman	Network/System Administrator
Marcos Bernal	Supervisor - Education
Mark Lipka	Supervisor - Education
Brandon Dujmic	Senior Damage Prevention Liaison
Gregory Danks	Damage Prevention Liaison
Erika Dominick	Damage Prevention Liaison
Kevin Goldblum	Damage Prevention Liaison
D. Chance Montgomery	Damage Prevention Liaison
Daniel Nemanic	Damage Prevention Liaison
Ryan Parrish	Damage Prevention Liaison
Blaire Prough	Damage Prevention Liaison
James Reynolds	Damage Prevention Liaison
Aaron Rugh	Damage Prevention Liaison
Maria White	Damage Prevention Liaison
Penny L. Modrick	Executive Secretary

Mr. McNaw called the meeting to order at 9:30am with the Pledge of Allegiance, welcomed everyone to the meeting, reviewed the emergency exits, the location of the AED, and asked for a round of introductions.

CHAIR REPORT

- Mr. Murphy made a motion to follow the agenda as presented, seconded by Mr. Haupt.
 - The motion carried unanimously.
Our purpose is to promote safety and prevent damage to underground facilities.
Pennsylvania One Call System, Inc.

SECRETARY REPORT

Mr. Haupt reviewed the future meeting dates:

January 27-28, 2026 – Best Western Premier The Central Hotel & Conference Center - Harrisburg

May 5-6, 2026 – POCS office - West Mifflin

July 27-29, 2026 – Bedford Springs Resort - Bedford

- Mr. Kalnins made a motion to approve the 7/30/25 Board meeting minutes as written, seconded by Mr. Meshaw.
 - The motion carried unanimously.

TREASURER REPORT

Mr. Kyle reviewed the preliminary Statement of Financial Position for the six months ending 9/30/25; the preliminary Summary of Changes to Net Assets as of 9/30/25, the expense variance report, projected revenue and expenses for the remainder of 2025, and the Capital Budget vs. Actual as of 9/30/25.

- Mr. Lumbatis made a motion to accept the Treasurer's Report as submitted, seconded by Mr. Meshaw.
 - The motion carried unanimously.

VICE CHAIR REPORT

Mr. Murphy noted the Vice Chair report would be that of the committees.

Finance Committee – Mr. Kyle

Mr. Kyle reported the committee met 10/8/25 to review the 2026 proposed budget and met again on 10/16/25 to review investments and preliminary financial reports as of 9/30/25. He reviewed the investment portfolio performance, asset allocation, and laddered Certificates of Deposit. He reviewed the municipal activity fee calculation; investment policy, and reserves policy noting we were within the targeted range. He reported there were no accounts up for termination.

Mr. Kyle reviewed the proposed 2026 budgets.

- Mr. Hoover made a motion to approve the proposed 2026 Capital and Operating Expenditure Budgets, seconded by Mr. Brazier.
 - The motion carried unanimously.

Board Development Committee – Mr. Murphy

Mr. Murphy read the list of nominations received for the Board of Directors.

Industry	Member Company	Represented by:
Excavator	PUCA*	Larissa Llewellyn
Designer	LARSON DESIGN GROUP, INC.	Matthew Frick
Electric Industry (1 seat available)	PPL ELECTRIC UTILITIES CORP.*	Douglas Haupt
	BLAKELY BOROUGH ELECTRIC	Christopher Paone
Gas Industry	PEOPLES NATURAL GAS COMPANY LLC*	Charles Brazier
Municipal-Principal (1 seat available)	BUTLER TOWNSHIP*	Thomas Knights
	ANTRIM TOWNSHIP	Keith Carbaugh
	BOROUGH OF DORMONT	John P. Stinner
	MAPLETON BOROUGH	Crystal Isenberg
Pipe Line Industry	ENERGY TRANSFER*	Molly Carriere
Telephone	WINDSTREAM COMMUNICATIONS*	Jerry Wilson Jr.

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Water Industry (1 seat available)	MUNICIPAL AUTHORITY OF WESTMORELAND COUNTY*	Ryan Kelvington
	ANTRIM TOWNSHIP	Keith Carbaugh
	AQUA PA	David DiGirolamo

*Incumbent

- Mr. Murphy opened the floor for nominations to the Board of Directors.

Ms. Sopko nominated Aqua PA represented by David DiGirolamo.

Mr. Murphy read the list of nominations received for Officers.

<u>Officer Position</u>	<u>Board Member</u>	<u>Member Company</u>
Chair (1 seat available)	JOSEPH MURPHY	North Wales Water Authority
	MICHAEL KYLE	Lancaster Area Sewer Authority
Vice Chair (1 seat available)	JOSEPH MURPHY*	North Wales Water Authority
	DOUGLAS HAUPT	PPL Electric Utilities Corporation
Secretary (1 seat available)	THOMAS KNIGHTS	Butler Township
	ROBERT BEDICS	PECO, an Exelon Company
Assistant Secretary (1 seat available)	THOMAS KNIGHTS*	Butler Township
	CHRIS CLANCY	UGI Utilities, Inc.
	CHARLES BRAZIER	Peoples Natural Gas Company LLC
Treasurer (1 seat available)	MICHAEL KYLE*	Lancaster Area Sewer Authority
	RYAN LUMBATIS	Texas Eastern/Enbridge
Assistant Treasurer (1 seat available)	RYAN LUMBATIS*	Texas Eastern/Enbridge
	CHRIS CLANCY	UGI Utilities, Inc.
President & CEO	WILLIAM G. KIGER*	Pennsylvania One Call System, Inc.

*Incumbent

- Mr. Murphy opened the floor for nominations for Officers.

Mr. Hackney nominated Mr. Kalnins as Assistant Treasurer.

Mr. Murphy asked if all nominees accepted their nominations.

- All nominees accepted the nominations for Board of Directors

As some Board members were nominated for more than one officer position, they opted to decline all but one nomination.

- Mr. Kyle declined the nomination for Treasurer
 - Mr. Lumbatis declined the nomination for Assistant Treasurer
 - Mr. Knights declined the nomination for Secretary
 - Mr. Clancy declined the nomination for Assistant Secretary
 - Mr. Murphy declined the nomination for Vice Chair
- All the nominees accepted the remaining nominations for Officers.

Final list of Nominees for Officers:

<u>Officer Position</u>	<u>Board Member</u>	<u>Member Company</u>
Chair (1 seat available)	JOSEPH MURPHY	North Wales Water Authority
	MICHAEL KYLE	Lancaster Area Sewer Authority
Vice Chair	DOUGLAS HAUPT	PPL Electric Utilities Corporation
Secretary	ROBERT BEDICS	PECO, an Exelon Company

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Assistant Secretary (1 seat available)	THOMAS KNIGHTS*	Butler Township
	CHARLES BRAZIER	Peoples Natural Gas Company LLC
Treasurer	RYAN LUMBATIS	Texas Eastern/Enbridge
Assistant Treasurer	CHRIS CLANCY	UGI Utilities, Inc.
President & CEO	WILLIAM G. KIGER*	Pennsylvania One Call System, Inc.

*Incumbent

Mr. Murphy reviewed the list of committee volunteers.

- Mr. Frick was moved from the Construction Industry Committee to the Design Industry Committee.

Discussion.

Compliance Committee – Mr. Bedics

Mr. Bedics reported the committee met 10/16/25. He reviewed the status of the Vision goals and summarized the meeting, noting the AVR modification effort being led by Ms. Pearl working with the PUC.

Ms. Cooper Smith updated the Board with statistics on AVRs reported, investigations initiated, violations and penalties issued. She reported there were no new vacancies on the DPC for the 2026 year, and noted the 2026 meeting calendar was published on the PUC website.

Scope of Ticket Task Force – Mr. Dunham

Mr. Dunham reported the task force met 10/9/25 and again on 10/28/25 to review the size of a routine ticket and abuse of emergency tickets. He reported on action items of the task force:

- POCS will analyze tickets over 1000ft;
- Members will see how many tickets over 1000ft outside of CPA are being received;
- Emergency ticket scripting will be changed to include section 5(22) of law to the definition already being read to callers or popped up to the WTE users with the hope of deterring false emergency tickets;
- Notice will be included in the POCS quarterly newsletter.

Update Ticket Response Task Force – Mr. Haupt

Mr. Haupt reported the task force met 9/30/25 to review Update tickets and would be proposing edits to the Users Guide.

Design Industry Committee – Mr. Armstrong

Mr. Armstrong reported there was no meeting, therefore, no report.

Education & Membership Committee – Mr. Specht

Mr. Specht reported the committee met 10/6/25. He reviewed the status of the Vision goals assigned to the committee and asked Mr. Bernal for the education update.

Mr. Bernal asked Board members to complete the educational content survey before leaving the meeting. He thanked everyone for their support of the 2025 Safety Days, announced the 2026 Safety Day dates and venues, and asked for continuing support in 2026.

- Erie Thursday, May 21, 2026
- York Thursday, June 18, 2026
- Canonsburg Thursday, June 25, 2026
- Oaks Tuesday, September 22, 2026

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- Wilkes Barre Thursday, September 24, 2026

Mr. Specht thanked all the participants in the 2025 811 Annual Golf Outing and announced a \$17,000 donation was made to the Veterans Leadership Program.

Local Government Committee – Ms. Fishel

Ms. Fishel reported the committee met 10/16/25. She provided an update on the Vision goal assigned to the committee, noting a mailing would be done to non-member municipal entities.

Mapping and Technology Committee – Mr. Charvala in Mr. Moughan's absence

Mr. Charvala reported the committee met 9/29/25. He provided a status of the Vision goals assigned to the committee and reviewed the written materials in the meeting booklet, which provided a status on the technology projects within the organization and committee action items.

Mr. Kiger reported the API for Coordinate PA (CPA) being used by 811 Assist was working well.

Users Guide Task Force – Mr. McNaw

Mr. McNaw reported edits had been received from the Update Ticket Response Task Force, which would be reviewed. The Users Guide Task Force hoped to finalize all edits by year end for approval by the Board in January 2026.

Compensation & Benefits Committee – Mr. Murphy

Mr. Murphy reported the committee did not meet, therefore, no report.

Construction Industry Committee – Ms. Llewellyn

Ms. Llewellyn reported the committee did not meet, therefore, no report.

Parliamentary Committee – Mr. Boswell

Mr. Boswell reported the committee did not meet, therefore, no report.

This concluded the Vice Chair report.

PRESIDENT/CHIEF EXECUTIVE OFFICER REPORT – Mr. Kiger

Mr. Kiger reviewed the written materials in the meeting booklet. Highlights:

- Ticket Volume steady growth
- Web Ticket Entry improvements made
- Coordinate PA not being utilized as it should
- Ticket Responses by Method listed
- AVRs through the system to the PUC
- Latest copy of the CGA DIRT report distributed along with media copy with talking points
- Gold Shovel program was renamed to Damage Prevention Institute (DPI) when they merged with CGA and has increased excavator involvement in the CGA
- 2024 POCS Annual Report was distributed
- Education efforts continue
- Activities list was included in the report
- CGA Conference in April 2026

Mr. Kiger asked Mr. Taylor for the Legislative Report

Mr. Taylor updated the Board on the legislative schedule and the stalled State budget. He reported on HB 1525 which passed unanimously out of committee.

EXECUTIVE VICE PRESIDENT/CHIEF OPERATING OFFICER REPORT – Ms. Kiger

Ms. Kiger announced Ms. Covelli’s planned retirement for mid-December. A round of applause was given.

Ms. Kiger announced the following promotions:

- Emily Davis to Member Services Rep
- Doris Cousins to Sr. Customer Service Rep
- Laura Stanley to Supervisor-Operations
- Kelly Pearl to Director-Operations

Ms. Kiger updated the Board on staffing statistics and external training. She reviewed the written materials in the meeting booklet for operational statistics, service affecting outages, and activities for the Technology department. She asked Ms. Harim to report on activities for the Member Services & Accounting (MSA) department.

Ms. Harim reviewed the written materials in the meeting booklet for the MSA department, calling attention to preparations for the 2026 land-base migration and annual member database verification process beginning in January.

OPEN DISCUSSION

Mr. Haupt suggested the nomination form include a decline button option in the workflow.

Ms. Cooper Smith asked the Executive Committee to review the nomination process to ensure it is aligned with the by-laws.

ADJOURNMENT

Mr. Murphy reminded the candidates nominated from the floor to provide the Candidate Information form, Commitment to Serve form, and employer’s approval letter by November 5, 2025. Failure to provide the documents by the deadline would invalidate the nomination.

- Mr. Meshaw made a motion to close all nominations, seconded by Mr. Specht.
 - o The motion carried unanimously.
- Mr. Meshaw made a motion to adjourn, seconded by Mr. Lumbatis.

The meeting ended at 11:05am.

Respectfully submitted,

Douglas Haupt
Corporate Secretary

/emk/plm