



# Pennsylvania One Call System, Inc.

## BOARD OF DIRECTORS MEETING

January 29, 2025

Sheraton Harrisburg Hershey Hotel – Harrisburg, PA  
Minutes

### OFFICERS

		<b>Attendance:</b>
Chair - Jerry McInaw	Williams Gas Pipeline - Transco	PRESENT
Vice Chair - Vacant		
Secretary - Douglas Haupt	PPL Electric Utilities Corporation	PRESENT
Asst. Secretary - Joseph Murphy	North Wales Water Authority	PRESENT
Treasurer - Michael Kyle	Lancaster Area Sewer Authority	PRESENT
Asst. Treasurer - Ryan Lumbatis	Texas Eastern/Enbridge	PRESENT
General Counsel - William P. Boswell	William P. Boswell, LLD, LLC	PRESENT
Asst. General Counsel - Dwight Howes	Dwight A. Howes PLLC	PRESENT
President/CEO - William G. Kiger	PA One Call System	PRESENT

### BOARD OF DIRECTORS

Industry - Company:	Representative:	Attendance:
Associate - Pennsylvania Builders Association	Doug Meshaw	Present
Cable Television - Comcast Cablevision	David Henning	Present
Contractor - PUCA	Armando Ferri	Present
Design - Larson Design Group	Zack Armstrong	Present
Electric - Adams Electric Cooperative	Tom McMaster	Present
Electric - PECO Energy	Robert Bedics	Present
Electric - FirstEnergy	Deanna DeWitt	Present
Electric - PPL Electric Utilities Corporation	Douglas Haupt	See Officers
Gas - Columbia Gas of Pennsylvania	Kristie Kubovic	Present
Gas - Peoples Natural Gas	Charles Brazier	Present
Gas - National Fuel	Jacob Specht	Present
Gas - PECO Energy	Patrick Dunham	Present
Municipal Principal - Butler Township	Thomas Knights	Present
Municipal Principal - North Wales Water Authority	Joseph Murphy	See Officers
Municipal Principal – Lancaster Area Sewer Authority	Michael Kyle	See Officers
Municipal Principal - Philadelphia Gas Works	Brian Eckroade	Absent
Municipal General – Abbottstown Borough	David W. Bolton	Present
Municipal General - PA State Assn. of Twp. Supervisors	Holly Fishel	Present
Pipeline - Texas Eastern/Spectra	Ryan Lumbatis	See Officers
Pipeline - Energy Transfer	Jennifer Ogle	Present
Pipeline - UGI Utilities, Inc.	Chris Clancy	Present
Pipeline - Williams Gas Pipeline - Transco	Jerry McInaw	See Officers
Telecommunications - Astound Broadband Powered by RCN	Eric Beers	Present
Telecommunications - Verizon Business	Andis Kalnins	Present
Telephone - Crown Castle	Tyler Stein	Present
Telephone - Verizon North, LLC	Richard Hackney	Present
Telephone - Verizon Pennsylvania LLC	Steven Hoover	Present
Telephone - Windstream Communications	Jerry Wilson	Present
Water - Pennsylvania American Water	James Baer	Present

Our purpose is to prevent damage to underground facilities. To promote safety, we provide an efficient and effective communications network among project owners, designers, excavators, and facility owners.

Pennsylvania One Call System, Inc.

**Draft for Approval**

Water - Pittsburgh Water	Lucas Erny	Absent
Water - Lehigh County Authority	Christopher Moughan	Present
Water - Municipal Authority of Westmoreland County	Ryan Kelvington	Present
Pennsylvania Dept. of Transportation	Daniel Whetzel	Present
Pennsylvania Public Utility Commission	Terri Cooper Smith	Present
Pennsylvania Emergency Management Agency	Philip Barker	Present

**MEMBERS in Attendance:**

Aqua Pennsylvania Inc.	Maureen Sopko
Derry Township	Thomas Clark
Lancaster Area Sewer Authority	Michael Wolgemuth
North Wales Water Authority	Chris Yuhasz
UGI Utilities, Inc.	Mark Callahan
Williams Gas Pipeline - Transco	Marcus Avellino

**GUESTS in Attendance:**

Eric Bugaile	Archer Public Affairs
John Taylor	Archer Public Affairs
Audrey Dean	Energy Association of Pennsylvania
Tony Bianchi	JMT Technology Group
Chris Saylor	JMT Technology Group
Brent Killian	PA PUC
Larry Ditty, Jr.	PennDOT
Larissa Llewellyn	Pioneer Construction Co., Inc.
Eric Swartley	Swartley's Utility Rx LLC
Thomas Ceraso	

**STAFF in Attendance:**

Ellen M. Kiger	Vice President/Chief Operating Officer
Sherry Harim	Director - Member Services & Accounting
Kelly Pearl	Manager - Member Services & Accounting
S. Robin Johnson	Compliance Coordinator
Marcos Bernal	Supervisor - Education
Mark Lipka	Supervisor - Education
Brandon Dujmic	Senior Damage Prevention Liaison
Gregory Danks	Damage Prevention Liaison
Erika Dominick	Damage Prevention Liaison
Kevin Goldblum	Damage Prevention Liaison
Kirk Kirkpatrick	Damage Prevention Liaison
D. Chance Montgomery	Damage Prevention Liaison
Daniel Nemanic	Damage Prevention Liaison
Ryan Parrish	Damage Prevention Liaison
Blaire Prough	Damage Prevention Liaison
James Reynolds	Damage Prevention Liaison
Aaron Rugh	Damage Prevention Liaison
Maria White	Damage Prevention Liaison
Penny L. Modrick	Executive Secretary

Mr. McNaw called the meeting to order at 9:31am with the Pledge of Allegiance and reviewed the emergency exits. A round of introductions was done.

**CHAIR REPORT - Mr. McNaw**

- Mr. Kyle made a motion to follow the agenda as presented, seconded by Ms. Ogle.
  - The motion carried unanimously.

**SECRETARY REPORT - Mr. Haupt**

Mr. Haupt reviewed future meeting dates and noted a new location for the meeting in January 2026.

April 29-30, 2025 – POCS office - West Mifflin  
July 28-30, 2025 – Bedford Springs Resort - Bedford  
October 28-29, 2025 – DoubleTree Resort - Lancaster

Mr. Haupt reported he received no additions or corrections to the 10/23/24 Board of Directors minutes.

- Dr. Bolton made a motion to approve the 10/23/24 Board meeting minutes as written, seconded by Mr. Hoover.
  - The motion carried unanimously.

**TREASURER REPORT - Mr. Kyle**

Mr. Kyle reviewed the preliminary Statement of Financial Position as of 12/31/24, the preliminary Summary of Changes in Net Assets as of 12/31/24, the expense variance report, and the Capital Budget vs Actual as of 12/31/24.

- Dr. Bolton made a motion to accept the Treasurer's report as submitted, seconded by Mr. Haupt.
  - The motion carried unanimously.

**VICE CHAIR REPORT - Mr. Haupt**

Mr. Haupt agreed to assume the reporting responsibilities of the Vice Chair during this meeting.

The Vice Chair report will consist of reports from the committees.

**Finance Committee - Mr. Kyle**

Mr. Kyle reported the committee met 1/21/25. He summarized the investment performance of both portfolios and the asset allocations. Mr. Kyle reviewed the municipal fee calculation and reported on current reserves. He reported on delinquent accounts up for termination, Larkin Oil and Gas Company and Beechcrest Properties LLC.

- Mr. Lumbatis made a motion to terminate Larkin Oil and Gas Company and Beechcrest Properties LLC for non-payment, seconded by Mr. Clancy.

Discussion.

- The motion carried unanimously.

## Draft for Approval

### **Board Development Committee - Dr. Bolton**

Dr. Bolton reviewed the status of the Vision goals, the Board Commitment Service list, and the designated Board alternates. He reviewed the mentor/mentee process and noted the Board self-evaluations were included in the written materials along with the attendance matrix. Dr. Bolton requested each Board member provide updates, if any, on the skills matrix.

### **Compliance Committee - Mr. Bedics**

Mr. Bedics reported the committee met 1/15/25. He reviewed the status of the Vision goal and asked Mr. Kiger for the status of compliance.

Mr. Kiger reported on statistics for membership, mapped members, tickets, web tickets, CPA projects, and Alleged Violation Reports (AVRs). He noted the staff created an unofficial copy of the law that is available upon request, and thanked Ms. Harim for her work with the Legislative Task Force. He also thanked Senator Baker and Representative Matzie for getting the law reauthorized.

Ms. Cooper Smith reviewed the 4th quarter statistics on AVRs, investigations, violations, and fines collected by the PUC. She reported the PUC was working with the MIS department to come into compliance of the new law and new timing. Ms. Cooper Smith reported there was one new DPC member representing Telecommunications and stated DPC training was conducted in January for the DPC members.

Mr. Killian reported there is one open DPI position.

Mr. Bedics thanked the DPC for the work they do.

### **Design Industry Committee - Mr. Armstrong**

Mr. Armstrong reported the committee did not meet and there was no report.

### **Education & Membership Committee - Mr. Specht**

Mr. Specht reported the committee met 12/17/24. He reviewed the status of the Vision goals and referenced the materials in the written report. Mr. Specht announced the 811 golf outing would be held 7/21/25 in Erie at the Ridge Golf Club.

### **Local Government Committee - Ms. Fishel**

Ms. Fishel reported the committee did not meet and there was no report.

### **Mapping & Technology Committee - Mr. Moughan**

Mr. Moughan reported the committee met 1/9/25. He reviewed the status of the Vision goals announcing the target date on Goal 4.1 was pushed to March 2025. He provided an update on mapping and technology projects within the organization, functionality to be included in CoordinatePA change order 19, and ticket tracking.

Mr. Moughan reported the Boss 811 pilot ended and the Norfield pilot would end in May. It was determined that the functionality used by members existed within Online Ticket Management (OTM), and because the hardware used for fax delivery was obsolete, the committee recommended ending fax delivery.

- Mr. Hoover made a motion to discontinue fax delivery on June 30, 2025, seconded by Dr. Bolton.

Discussion.

- The motion carried unanimously.

**Legislative Task Force - Mr. Haupt**

Mr. Haupt reported the task force did not meet and there was no report. He thanked Mr. Kiger, Ms. Harim, the Board, and Mr. Murphy for their support during the legislative process, and for allowing him to lead.

**Users Guide Task Force - Mr. McInaw**

Mr. McInaw reported the task force met 10/22/24 and again yesterday, and was making progress on the changes based on Act 127 of 2024.

**Compensation & Benefits Committee - Mr. Murphy**

Mr. Murphy reported the committee did not meet and there was no report.

**Construction Industry Committee - Mr. Ferri**

Mr. Ferri reported the committee did not meet and there was no report.

**Parliamentary Committee - Mr. Boswell**

Mr. Boswell reported the committee did not meet and there was no report.

This concluded the Vice Chair report.

**PRESIDENT/CEO REPORT - Mr. Kiger**

Mr. Kiger recognized the members of the DPC who were present in the room and they were given a round of applause.

Mr. Kiger reviewed the written materials in the meeting booklet, noting ticket volume ended the year higher than last year with 1,054,177 tickets. He reviewed statistics for KARL responses and Coordinate PA projects. Mr. Kiger reported on some of the legislative changes, and incorporating the Common Ground Alliance Best Practice for trouble locates into the Users Guide.

Mr. Taylor provided an update on activities in Harrisburg, noting Representative Matt Gergley passed away after a brief illness forcing a 101-101 tie in the House. He reported on committee chair person changes for House Consumer Protection and Licensure. And, of course, the Governor signed Act 127 since the last Board meeting. Mr. Taylor emphasized the good work of the Legislative Task Force, whose document became the boilerplate of the law.

**VICE PRESIDENT/COO REPORT - Ms. Kiger**

Ms. Kiger offered condolences to Ms. Toporcer from UGI on the loss of her brother.

Ms. Kiger updated the Board on staffing, congratulating Mary Anne Yurtal who recently retired after twenty one years as a Customer Service Representative. She provided operational statistics and department activities, noting the 2025 database verification process kicked off January 4<sup>th</sup> with 57.16% of receiving sites having completed their submissions as of the meeting.

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Pennsylvania One Call System, Inc.

**OPEN DISCUSSION**

None.

**ADJOURN THE BOARD MEETING AND CONVENE THE ANNUAL MEETING**

- Dr. Bolton made a motion to adjourn the Board meeting and convene the Annual meeting, seconded by Mr. Lumbatis.
  - The motion carried unanimously.

The Board meeting ended at 10:51 am.

**ANNUAL MEETING**  
*January 29, 2025*

Mr. McNaw called the Annual meeting to order at 10:52 am.

Mr. McNaw excused the designated Board members to perform the ballot tally.

**RECOGNITIONS**

Mr. McNaw and Mr. Kiger presented a plaque of appreciation to outgoing board members:

- Armando Ferri, representing PUCA
- Thomas Ceraso, representing the Municipal Authority of Westmoreland County

Mr. McNaw recessed the meeting at 10:56 am while the ballots were tallied.

Mr. McNaw called the annual meeting back to order at 11:09 am.

Mr. Haupt announced the ballot tally results for the final slate of board member candidates.

**RECOMMENDED CANDIDATES FOR BOARD OF DIRECTOR SEATS:**

Associate Industry	Pennsylvania Builders Association represented by Douglas Meshaw
Cable TV Industry	Comcast Cable Communications Management LLC represented by David Henning
Electric Industry	FirstEnergy represented by Deanna DeWitt
Gas Industry	Columbia Gas of Pennsylvania represented by Brady Kovalchuk
Municipal-General	PA State Association of Township Supervisors represented by Holly Fishel
Municipal-Principal	Philadelphia Gas Works represented by Brian Eckroade
Pipe Line Industry	UGI Utilities, Inc. represented by Christopher Clancy
Telecom Industry	Astound Broadband Powered by RCN represented by Eric Beers
Telephone Industry	Crown Castle represented by Tyler Stein
Water Industry	Lehigh County Authority represented by Christopher Moughan

Mr. Haupt explained ballots would be emailed to the company representative on file for each facility owner member to vote on the recommended candidates list. Members would have fourteen calendar days to return their ballots, and newly elected directors would take their seats when the results were announced by the corporate secretary.

Mr. Haupt announced the election results for officers.

**ELECTION RESULTS FOR OFFICERS:**

Chair	Jerry McNaw, Williams Gas Pipeline - Transco
Vice Chair	Thomas Ceraso, Municipal Authority of Westmoreland County
Secretary	Douglas Haupt, PPL Electric Utilities Corporation
Assistant Secretary	Joseph Murphy, North Wales Water Authority
Treasurer	Michael Kyle, Lancaster Area Sewer Authority
Assistant Treasurer	Ryan Lumbatis, Texas Eastern/Enbridge
President/CEO	William G. Kiger, Pennsylvania One Call System, Inc.

Mr. Haupt stated elected officers would take effect at the end of the meeting.

Mr. McNaw reported that with the early retirement of Mr. Ceraso, the Vice Chair seat would remain vacant until the April meeting.

**ADJOURNMENT**

Dr. Bolton made a motion to adjourn, seconded by Mr. Specht.

The meeting ended at 11:14am.

Respectfully submitted,

Douglas Haupt  
Corporate Secretary

/emk/plm