



Pennsylvania One Call System, Inc.

**BOARD OF DIRECTORS MEETING
January 28, 2026
The Central Hotel – Harrisburg, PA
Minutes**

OFFICERS

Chair - Jerry McInaw	Williams Gas Pipeline - Transco	Attendance: PRESENT
Vice Chair - Joseph Murphy	North Wales Water Authority	PRESENT
Secretary - Douglas Haupt	PPL Electric Utilities Corporation	PRESENT
Asst. Secretary - Thomas Knights	Butler Township	PRESENT
Treasurer - Michael Kyle	Lancaster Area Sewer Authority	PRESENT
Asst. Treasurer - Ryan Lumbatis	Texas Eastern/Enbridge	PRESENT
General Counsel - William P. Boswell	William P. Boswell, LLD, LLC	PRESENT
Asst. General Counsel - Dwight Howes	Dwight A. Howes PLLC	PRESENT
President/CEO - William G. Kiger	PA One Call System	PRESENT

BOARD OF DIRECTORS

Industry - Company:	Representative:	Attendance:
Associate - Pennsylvania Builders Association	Doug Meshaw	Present
Cable Television - Comcast Cablevision	James Santry	Present
Contractor - PUCA	Larissa Llewellyn	Present
Design - Larson Design Group	Matt Frick	Present
Electric - Adams Electric Cooperative	Tom McMaster	Present
Electric - PECO Energy	Robert Bedics	Present
Electric - FirstEnergy	Deanna DeWitt	Present
Electric - PPL Electric Utilities Corporation	Douglas Haupt	See Officers
Gas - Columbia Gas of Pennsylvania	Anthony Covey	Absent
Gas - Peoples Natural Gas LLC	Charles Brazier	Present
Gas - National Fuel	Jacob Specht	Absent
Gas - PECO Energy	Patrick Dunham	Present
Municipal Principal - Butler Township	Thomas Knights	See Officers
Municipal Principal - North Wales Water Authority	Joseph Murphy	See Officers
Municipal Principal - Lancaster Area Sewer Authority	Michael Kyle	See Officers
Municipal Principal - Philadelphia Gas Works	Brian Eckroade	Absent
Municipal General	Vacant	
Municipal General - PA State Assn. of Twp. Supervisors	Holly Fishel	Present
Pipeline - Texas Eastern/Spectra	Ryan Lumbatis	See Officers
Pipeline - Energy Transfer	Molly Carriere	Absent
Pipeline - Williams Gas Pipeline - Transco	Jerry McInaw	See Officers
Pipeline - UGI Utilities, Inc.	Christopher Clancy	Present
Telecommunications - Astound Broadband Powered by RCN	Eric Beers	Present
Telecommunications - Verizon Business	Andis Kalnins	Present
Telephone - Crown Castle	Tyler Stein	Present
Telephone - Verizon North, LLC	Richard Hackney	Absent
Telephone - Verizon Pennsylvania LLC	Steven Hoover	Present
Telephone - Windstream Communications	Jerry Wilson	Absent
Water - Pennsylvania American Water	James Baer	Present
Water - Pittsburgh Water	Lucas Erny	Absent

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Water - Lehigh County Authority	Christopher Moughan	Absent
Water - Municipal Authority of Westmoreland County	Ryan Kelvington	Present
Pennsylvania Dept. of Transportation	Larry Ditty	Present
Pennsylvania Public Utility Commission	Terri Cooper Smith	Present
Pennsylvania Emergency Management Agency	Philip Barker	Absent

MEMBERS in Attendance:

Brownsville Borough	Jack Lawver
Derry Township	Thomas Clark
Lancaster Area Sewer Authority	Michael Wolgemuth
North Wales Water Authority	Chris Yuhasz
PECO an Exelon Company	Brandon Hause
Texas Eastern/Enbridge	Alvin Thomas
UGI Utilities, Inc.	Mark Callahan
UGI Utilities, Inc.	Garrett Reed
Williams Gas Pipeline - Transco	Marcus Avellino

GUESTS in Attendance:

Eric Bugaile	Archer Public Affairs
Glen Esenwein	Celerity Integrated Services Inc.
Brenda Reigle	Dig Prevention Consulting
Audrey Dean	Energy Association of Pennsylvania
Mary Gaiski	PA Manufactured Housing Association
Allison Kaster	PA PUC
Eric Swartley	Swartley's Utility Rx LLC
Jim Jurkovec	USIC

STAFF in Attendance:

Ellen M. Kiger	Executive Vice President/COO
Sherry Harim	Vice President/CFO
Kelly Pearl	Director - Operations
Marcos Bernal	Supervisor - Education
Mark Lipka	Supervisor - Education
Brandon Dujmic	Senior Damage Prevention Liaison
Gregory Danks	Damage Prevention Liaison
Erika Dominick	Damage Prevention Liaison
Kevin Goldblum	Damage Prevention Liaison
D. Chance Montgomery	Damage Prevention Liaison
Daniel Nemanic	Damage Prevention Liaison
Ryan Parrish	Damage Prevention Liaison
Blaire Prough	Damage Prevention Liaison
James Reynolds	Damage Prevention Liaison
Aaron Rugh	Damage Prevention Liaison
Maria White	Damage Prevention Liaison
Penny L. Modrick	Executive Secretary

Mr. McInaw called the meeting to order at 9:30am with the Pledge of Allegiance. He reviewed the emergency exits and asked for a round of introductions.

CHAIR REPORT - Mr. McInaw

- Mr. Haupt made a motion to follow the agenda as presented, seconded by Mr. Brazier.
 - The motion carried unanimously.

SECRETARY REPORT - Mr. Haupt

Mr. Haupt reviewed future meeting dates and locations.

May 5-6, 2026 – POCS office - West Mifflin
July 27-29, 2026 – Bedford Springs Resort - Bedford
October 27-28, 2026 – DoubleTree by Hilton - Lancaster

April 27-28, 2027 – POCS office - West Mifflin
July 26-28, 2027 – Bedford Springs Resort - Bedford

Mr. Haupt reported he received no additions or corrections to the 10/29/25 Board of Directors minutes.

- Ms. Fishel made a motion to approve the 10/29/25 Board meeting minutes, seconded by Mr. Knights.
 - The motion carried unanimously.

TREASURER REPORT - Mr. Kyle

Mr. Kyle reviewed the preliminary Statement of Financial Position as of 12/31/25, the preliminary Summary of Changes in Net Assets as of 12/31/25, the expense variance report, and the Capital Budget vs Actual as of 12/31/25.

- Mr. Kalnins made a motion to accept the Treasurer's report, seconded by Mr. Lumbatis.
 - The motion carried unanimously.

VICE CHAIR REPORT - Mr. Murphy

The Vice Chair report will consist of reports from the committees.

Finance Committee - Mr. Kyle

Mr. Kyle reported the committee met 1/20/26. He reviewed the status of the Vision goals assigned to the Finance Committee. Mr. Kyle summarized the investment performance of both portfolios, the asset allocations, and laddered Certificate of Deposits. Mr. Kyle reviewed the municipal fee calculation, reported on current reserves, and reported no accounts were up for termination.

Board Development Committee - Mr. Brazier

Mr. Brazier reported the committee met 1/6/26. He reviewed the status of the Vision goals assigned to the committee, noting the due date on Goal 5.1 would need to be pushed. He reviewed the written materials in the board booklet highlighting Mr. Kyle's request that new photographs be taken of board members.

Compliance Committee - Mr. Bedics

Mr. Bedics reported the committee met 1/14/26. He reviewed the status of the Vision goals assigned to the committee, and requested an update from the PA PUC.

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Ms. Cooper Smith provided statistics on PA PUC DPC cases opened and closed, along with the dollar value of fines assessed on violations. She reminded everyone to submit AVR forms that are filled out completely and to attach photos that are relative to what's being said in the AVR.

Mr. Bedics asked for an update from the Scope of Ticket Task Force.

- **Scope of Ticket Task Force**

Mr. Dunham reported the task force met 1/8/26 and 1/27/26. He provided status on action items and reported the task force would be recommending the Executive Committee consider a change to the definition of scope of ticket.

Mr. Bedics asked for a report from the Update Ticket Task Force.

- **Update Ticket Task Force**

Mr. Haupt reported the task force had completed its work and requested the task force be disbanded.

Mr. Bedics congratulated the task force on its work.

Mr. Bedics requested the membership update from Mr. Kiger.

Mr. Kiger reported there were 3,812 members. He reported Washington Township-Dauphin County had cancelled their membership due to being fined by the PA PUC.

Mr. Bedics reviewed the remaining written materials in the board booklet noting the ticket tracking summary provided by Ms. Williams.

Design Industry Committee - Mr. Frick

Mr. Frick reported the committee did not meet and there was no report.

Education & Membership Committee - Mr. Knights in Mr. Specht's absence

Mr. Knights reported the committee met 1/5/26. He reviewed the status of the Vision goals assigned to the committee and reviewed the written materials in the board booklet.

Mr. Bernal provided dates of the 2026 Safety Days and asked for sponsorship and attendance support from the members.

5/21/26	Erie
6/18/26	York
6/25/26	Canonsburg
9/22/26	Oaks
9/24/26	Wilkes-Barre

Local Government Committee - Ms. Fishel

Ms. Fishel reported the committee did not meet and there was no report.

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Mapping & Technology Committee – Ms. DeWitt in Mr. Moughan’s absence

Ms. DeWitt reported the committee met 1/8/26. She reviewed the written materials in the board booklet.

Users Guide Task Force - Mr. McInaw

Mr. McInaw reported edits to the Users Guide were complete and sent to everyone earlier in the month.

- Mr. Haupt made a motion to approve the Users Guide, seconded by Mr. Murphy.
 - The motion carried unanimously.

Mr. McInaw thanked everyone for their input on the Users Guide updates.

Compensation & Benefits Committee - Mr. Murphy

Mr. Murphy reported the committee did not meet and there was no report.

Construction Industry Committee - Ms. Llewellyn

Ms. Llewellyn reported the committee did not meet and there was no report.

Parliamentary Committee - Mr. Boswell

Mr. Boswell reported the committee did not meet and there was no report.

This concluded the Vice Chair report.

PRESIDENT/CEO REPORT - Mr. Kiger

Mr. Kiger reviewed the written materials in the meeting booklet, noting ticket volume ended the year higher than last year with 1,095,077 tickets. He reviewed statistics for Alleged Violations, Membership, Association and association members. He asked Mr. Bugaile for the Legislative report.

Mr. Bugaile provided an update on activities in Harrisburg, noting 2025 had the fewest amount of bills passed in any legislative session with 65 Acts signed, and four vacancies in the House with special elections being held in February and March. He reported there were sixteen session days between now and June when the push for the budget would begin. Mr. Bugaile reported on HB 1525 introduced as a result of the chocolate factory explosion.

Mr. Kiger concluded his report with a list of upcoming events.

EXECUTIVE VICE PRESIDENT/COO REPORT - Ms. Kiger

Ms. Kiger updated the Board on staffing. She congratulated Ms. Dominick for completing the Dale Carnegie Course, and congratulated Ms. Prough who was sworn in as President of the APWA Central PA chapter, and Ms. White elected as Secretary, and to Mr. Rugh for serving on the Executive Board and as Chair of the Young Professionals Committee.

Ms. Kiger provided updates on call center statistics, ticket statistics, and response statistics. She reported on service affecting outages, provided a list of software updates, and noted a successful Emergency/Disaster Recovery test was conducted 1/17/26.

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- AVR Stakeholder Notification went live 10/30/25
- Web Ticket Response application was retired 10/31/25
- The script for the definition of Emergency was updated on 11/12/25
- The ability to renotify on tickets in the production database was released 12/10/25
- Microsoft SharePoint was migrated to SharePoint online 12/22/25
- Land base Migration deployed 1/4/26

Ms. Kiger asked Ms. Harim to report on other department activities.

Ms. Harim reviewed statistics on alleged violation reports and progress on the 2026 pipeline safety bulletin. She noted the 2026 Database Verification process was launched in January. She reviewed membership statistics for year-end 2025, Coordinate PA Change Order 20 requirements gathering, reviewed annual service fee collection efforts, and summarized the advertising campaigns from the fourth quarter. Ms. Harim reported the annual QDIA notification, 401(k) summary Annual report, Creditable Coverage notice, and CMS filing were done, and the 2026 Open Enrollment was completed.

RECOGNITIONS

Plaques of appreciation were presented to:

- Mr. Armstrong, for serving as a Board member from 2021-2025. The plaque was accepted by Mr. Frick.
- Mr. McInaw, in anticipation of his retirement in June, for appreciation of his many years of service on the Board, and for serving as Board Chair for the past two years.

A round of applause was given for each presentation.

ADJOURN THE BOARD MEETING AND CONVENE THE ANNUAL MEETING

- Mr. Lumbatis made a motion to adjourn the board meeting and convene the annual meeting, seconded by Mr. Kyle.

ANNUAL MEETING
January 28, 2026

Mr. McInaw called the annual meeting to order at 10:41am

Mr. Brazier asked if there were any ballots to collect. There were none.

Mr. McInaw recessed the annual meeting to allow for ballot tallying.

Mr. McInaw reconvened the meeting at 11:12am.

Mr. Haupt announced the election results.

RECOMMENDED CANDIDATES FOR BOARD OF DIRECTOR SEATS:

Excavator	PUCA represented by Larissa Llewellyn
Designer	Larson Design Group, Inc. represented by Matthew Frick
Electric Industry	PPL Electric Utilities Corp. represented by Douglas Haupt
Gas Industry	Peoples Natural Gas Company LLC represented by Charles Brazier
Municipal-Principal	Butler Township represented by Thomas Knights

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Pipe Line Industry	Energy Transfer represented by Molly Carriere
Telephone Industry	Windstream Communications represented by Jerry Wilson Jr.
Water Industry	Municipal Authority of Westmoreland County represented by Ryan Kelvington

Mr. Haupt explained ballots would be emailed to the company representative on file for each facility owner member to vote on the recommended candidates list. Members would have fourteen days to return their ballots, and newly elected directors would take their seats when the election results are published by the Corporate Secretary.

ELECTION RESULTS FOR OFFICERS:

Chair	Michael Kyle, Lancaster Area Sewer Authority
Vice Chair	Douglas Haupt, PPL Electric Utilities Corporation
Secretary	Robert Bedics, PECO an Exelon Company
Assistant Secretary	Thomas Knights, Butler Township
Treasurer	Ryan Lumbatis, Texas Eastern/Enbridge
Assistant Treasurer	Christopher Clancy, UGI Utilities, Inc.
President/CEO	William G. Kiger, Pennsylvania One Call System, Inc.

Mr. Haupt explained that each person elected takes office at the end of the annual meeting.

Mr. Haupt congratulated those elected.

Mr. Haupt made a motion to adjourn the annual meeting, seconded by Mr. Lumbatis.

The meeting ended at 11:16am

Respectfully submitted,

Douglas Haupt
Corporate Secretary

/emk/plm