# EXECUTIVE COMMITTEE MEETING April 29, 2025 2:00pm POCS Office – West Mifflin, PA Minutes

# **EXECUTIVE COMMITTEE:**

Jerry McInaw, Chair Present

Vacant, Vice Chair

Douglas Haupt, Secretary
Joseph Murphy, Assistant Secretary
Michael Kyle, Treasurer
Ryan Lumbatis, Assistant Treasurer
William P. Boswell, General Counsel
Dwight A. Howes, Assistant General Counsel
William G. Kiger, President/CEO
Present

#### **GUESTS:**

David Bolton Abbottstown Borough
Tom McMaster Adams Electric Cooperative

Eric Beers Astound Broadband Powered by RCN

Thomas Knights

Molly Carriere

Andy Bowen

Deanna DeWitt

Butler Township

Energy Transfer

FirstEnergy

FirstEnergy

Matthew Frick
Gerald Charvala
Christopher Moughan
Craig Shensa
Ryan Duchak
Larson Design Group, Inc.
Lehigh County Authority
Lehigh County Authority
The Monteverde Group

Ryan Kelvington Municipal Authority of Westmoreland County

Chris Yuhasz North Wales Water Authority
Douglas Meshaw PA Builders Association

Terri Cooper Smith PA PUC

Robert Bedics PECO an Exelon Company

Philip Barker PEMA

Lucian Cappetta Pennsylvania American Water

Charles Brazier Peoples Gas Company
Brian Eckroade Philadelphia Gas Works

Lucas Erny Pittsburgh Water

Ryan Geisinger PPL Electric Utilities Corporation

Larissa Llewellyn PUCA

Rob Carnahan Louis Plung & Company
Christopher Clancy UGI Utilities, Inc.
Andis Kalnins Verizon Business

Steven Hoover Verizon Pennsylvania LLC
Jerry Wilson Windstream Communications

# **STAFF:**

Ellen Kiger Vice President/COO

Sherry Harim Director - Member Services & Accounting

Linda Covelli Manager - Operations

Kelly Pearl Manager - Member Services & Accounting

Penny Modrick Executive Secretary

Mr. McInaw called the meeting to order at 2:00pm with the Pledge of Allegiance and asked for a round of introductions. He reviewed the evacuation route and the location of the AED.

#### AGENDA ACCEPTANCE

- Mr. Murphy made a motion to follow the agenda as presented, seconded by Mr. Haupt.
  - o The motion carried unanimously.

# **BOARD TRAINING**

Mr. Carnahan from Louis Plung & Company made a presentation on "How to Read Financial Statements" and answered questions from those in attendance.

# **EXECUTIVE COMMITTEE MINUTES**

- Mr. Murphy made a motion to approve the 1/28/25 Executive Committee minutes as written, seconded by Mr. Haupt.
  - o The motion carried unanimously.

# REVIEW OF ACTION ITEMS FROM JANUARY EXECUTIVE COMMITTEE AND BOARD MEETINGS

- Appointment of Vice Chair to the Board
- Mr. McInaw made a motion to recommend the Board appoint Mr. Murphy as the Vice Chair for the remainder of the current term, seconded by Mr. Kyle.
  - o The motion carried unanimously.

#### FINANCE COMMITTEE UPDATE

Mr. Kyle introduced Mr. Shensa and Mr. Duchak from The Monteverde Group.

Mr. Shensa gave a brief economic overview, the volatility in the markets, and discussions of The Monteverde Group investment committee, who recommend no changes to the current investment strategy or portfolios.

Mr. Duchak reviewed the asset allocation and performance of the investment portfolios. He reviewed the value of the CD brokerage account and noted The Monteverde Group recommended continuing with the laddered strategy.

Discussion.

Mr. Duchak reviewed the Fidelity 401(k) Watch List as of 3/31/2025 and reported the recommendation was to review the list again next quarter.

Discussion.

Mr. Kyle reported the Finance Committee reviewed the 2024 Financial Audit and recommended it be accepted.

Our purpose is to prevent damage to underground facilities. To promote safety, we provide an efficient and effective communications network among project owners, designers, excavators, and facility owners.

- Mr. Kyle made a motion to recommend the Board accept the 2024 Financial Audit as prepared by Louis Plung & Company, seconded by Mr. Murphy.
  - o The motion carried unanimously.

#### REVIEW OF INSURANCE COVERAGE

Ms. Harim reviewed the current business insurance coverages, noting the limits of each policy could be found on Board Member Web Access under the Board Manual tab.

Discussion.

# LAWSUITS PENDING AGAINST PENNSYLVANIA ONE CALL SYSTEM, INC.

Mr. Boswell provided an update on the lawsuit filed by PIOGA.

Mr. Howes reported on a member seeking a preliminary injunction against a fiber company and their contractor, noting POCS had been subpoenaed to testify at the hearing.

Discussion.

# REVIEW OF AGENDA ITEM REQUEST

None.

#### **OLD BUSINESS**

Mr. McInaw reported on recommendations made by the Executive Committee to the Board Development Committee.

- Ask the Board Development Committee to consider whether committee co-chairs would be appropriate for those committees which have a large number of committee members. Following discussion, it was agreed to begin with the Education & Membership, Compliance, and the Mapping & Technology Committees.
- Ask the Board Development Committee to organize a committee chair meeting to be held annually to help the committee chairs understand their role and responsibilities.
- Ask the Board Development Committee to investigate holding a facilitated emerging leaders training session to be held in conjunction with one of the quarterly Board meetings.

Dr. Bolton, Chair of the Board Development Committee, agreed to accept these action items.

# **NEW BUSINESS**

Mr. Bedics reported the Compliance Committee requested a task force be created to address the final response requirement in the new law, and to consider a possible new KARL response code for when a facility owner is unable to reach an excavator.

The Executive Committee agreed.

# **OPEN DISCUSSION – EXECUTIVE COMMITTEE**

Mr. Kyle commented that he found the new Board member orientation training beneficial and asked if the training could be done for the entire Board at the April Executive Committee meeting in 2026, replacing the training on How To Read Financial Statements.

# ADJOURNMENT

- Mr. Murphy made a motion to adjourn, seconded by Mr. Haupt.
  - o The motion carried unanimously.

The meeting ended at 3:35pm.

Respectfully submitted,

Douglas Haupt Corporate Secretary

/emk/plm

Minutes Approved: July 29, 2025