



Pennsylvania One Call System, Inc.

EXECUTIVE COMMITTEE VIRTUAL MEETING

April 28, 2020

Minutes

1 Attachment

EXECUTIVE COMMITTEE:

Ray Geesey, Chair	Present
Kevin German, Vice Chair	Present
Stephen Schafer, Secretary	Present
Eric Swartley, Assistant Secretary	Present
Michael Kyle, Treasurer	Present
Ryan Lumbatis, Assistant Treasurer	Present
Jerry McNaw, Immediate Past Chair	Present
William P. Boswell, General Counsel	Present
Dwight A. Howes, Assistant General Counsel	Present
William G. Kiger, President/CEO	Present

GUESTS:

David Bolton	Adams Electric Cooperative
Thomas Knights	Butler Township
Trent Rotz	CenturyLink
Rick Burke	Columbia Gas of Pennsylvania
Rick Moslen	Comcast Cablevision
Jennifer Ogle	Energy Transfer/Sunoco
Vita Moore	FirstEnergy
William Berger	Larson Design Group
David Hooper	Larson Design Group
Jason Peters	Lehigh Valley Authority
Carl Bauer	Love Scherle & Bauer
Rob Carnahan	Love Scherle & Bauer
Wendy Astorino	The Monteverde Group
Craig Shensa	The Monteverde Group
Thomas Ceraso	Municipal Authority of Westmoreland County
Mark Shaffer	Municipal Authority of Westmoreland County
Jacob Specht	National Fuel
Joseph Murphy	North Wales Water Authority
Armando Ferri	NUCA Pennsylvania
Donato Perez	NUCA Pennsylvania
Douglas Meshaw	PA Builders Association
Kasha Schreffler	PA PUC
Thomas Gramling	PA State Association of Boroughs
Holly Fishel	PA State Association of Township Supervisors
Rob Bedics	PECO Energy
Dave Haverstick	PECO Energy
Philip Barker	PEMA

Our purpose is to prevent damage to underground facilities. To promote safety, we provide an efficient and effective communications network among project owners, designers, excavators, and facility owners.

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Jon Fleming	PennDOT
James Gable	Pennsylvania American Water
Toni Colavecchia	Pennsylvania American Water
Joe Sullivan	PA Municipal Authorities Association
Charles Brazier	Peoples Gas Company
Debbie Ross	Peoples Gas Company
Patrick Baranowski	Philadelphia Gas Works
Douglas Haupt	PPL Electric Utilities, Inc.
Mark Santayana	PPL Electric Utilities, Inc.
Eric Beers	RCN Telecom Services
Joe Steighner	Joseph A. Steighner & Associates
Allen Fowler	UGI Utilities, Inc.
Kenneth Montanari	Verizon Business
James Hagle	Verizon North, LLC
Richard Hackney	Verizon Pennsylvania LLC
Kelli Messa	Verizon Pennsylvania LLC
Jeff Geist	Windstream
Jeffrey Sauder	Windstream

STAFF:

Ellen Kiger	Vice President/COO
Sherry Harim	Director – Member Services & Accounting
Jon DeMoss	Director – Technology
Linda Covelli	Manager – Operations
Norm Parrish	Manager – Education
Kelly Pearl	Manager – Member Services & Accounting
S. Robin Johnson	Compliance Coordinator
Penny Modrick	Executive Secretary

OPENING COMMENTS

Mr. Geesey called the meeting to order at 2:00pm with the Pledge of Allegiance, asked Ms. Kiger to review use of the MS Teams toolbar, and asked Ms. Modrick to conduct a roll call.

- Mr. Kyle made a motion to follow agenda as presented, seconded by Mr. Schafer.
 - The motion carried unanimously.

EXECUTIVE COMMITTEE MINUTES

- Mr. German made a motion to approve the 1/28/20 Executive Committee minutes as written, seconded by Mr. Schafer.
 - The motion carried unanimously.

REVIEW OF ACTION ITEMS FROM JANUARY EXECUTIVE COMMITTEE AND BOARD MEETINGS – Mr. Geesey

- Send 811 Golf Classic link

Mr. Geesey reported the 811 golf classic link was sent via email.

Ms. Ross noted the event was moved to Monday 8/17/20, also subject to change.

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FINANCE COMMITTEE UPDATE – Mr. Kyle

Mr. Kyle reported as a result of the market drop due to the coronavirus, the Finance Committee met with The Monteverde Group 3/17/20 and agreed to stay the course with the long term investment strategy.

Mr. Kyle reported the committee met 4/20/20 for their regular quarterly meeting and received an update on economic projections and investment performance from The Monteverde Group.

Mr. Kyle gave a brief economic overview and reviewed the portfolio performance as of 3/31/20, noting that as of 4/17/20, the portfolios started to recover. He introduced Mr. Shensa and Ms. Astorino from The Monteverde Group.

Mr. Geesey thanked The Monteverde Group for their engagement and for keeping the committee abreast of what has been going on. Mr. Kyle thanked the Finance and Executive Committees for their prompt reaction and discussion on the investments.

Mr. Kyle introduced Mr. Carnahan and Mr. Bauer from Love Scherle & Bauer. Mr. Carnahan reviewed the highlights of the draft 2019 Financial Audit.

- Mr. Schafer made a motion to recommend Board approval of the 2019 Financial Audit by Love Scherle & Bauer, seconded by Mr. Lumbatis.
 - The motion carried unanimously.

Love Scherle & Bauer and The Monteverde Group exited the meeting.

LAWSUITS PENDING AGAINST PENNSYLVANIA ONE CALL SYSTEM, INC. – Mr. Boswell

Mr. Boswell deferred to Mr. Howes, who reported on the status of the Huckestein lawsuit.

GOALS FROM THE VISION 2020 ASSIGNED TO THE EXECUTIVE COMMITTEE – Mr. Geesey

Mr. Geesey provided a brief update on the status of each goal. (Attached)

REVIEW OF AGENDA ITEM REQUESTS

None.

NEW BUSINESS

- Compensation & Benefits study consultant selection

Mr. Murphy reported the C&B Committee met several times. POCS solicited proposals from four companies, received three responses, and the committee narrowed those down to two finalists. The committee met with both finalists and selected Rahmberg Stover Consulting. The timetable of the study has been disrupted due to the coronavirus, and the work associated performing the study will be delayed until the staff can devote the resources.

- Designer Effectiveness Guidelines

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- Mr. German made a motion to recommend approval of the Designer Effectiveness Guidelines as presented by the Design Industry Committee, seconded by Mr. Schafer.
 - The motion carried unanimously.

OPEN DISCUSSION - EXECUTIVE COMMITTEE

There was discussion about the July planning meeting. The committee agreed they were not ready to give up on holding the meeting. The staff will continue to monitor the CDC and State Department of Health guidelines and keep the Executive Committee informed.

Mr. Kiger reported the Call Center continues to operate 24x7 and thanked the staff for continuing to provide a high level of service. Mr. Geesey and other members of the committee also thanked the staff.

In answer to a question on possible funding that might be available to PA One Call, Mr. Kiger responded that 501(c)(6) organizations were excluded from eligibility for funds under the Paycheck Protection Program.

Mr. Geesey thanked Ms. Kiger, Ms. Modrick, and Ms. Johnson for their assistance with the online meeting.

ADJOURNMENT

- Mr. Schafer made a motion to adjourn, seconded by Mr. Meshaw.
 - The motion carried unanimously.

The meeting ended at 3:00pm.

Respectfully submitted,



Stephen F. Schafer
Corporate Secretary

/emk/plm

Minutes Approved: July 28, 2020

Attachment 1

GOALS FROM THE VISION 2020 ASSIGNED TO THE EXECUTIVE COMMITTEE:

Short Term Goals

Goal 5.2: By April 2020, we will develop and conduct an employee survey to gain valuable workplace feedback and improve loyalty and talent retention. (reassigned from Compensation & Benefits Committee)

Not started.

Goal 6.1: By April 2020, we will setup a quarterly meeting with key PUC commission staff to discuss outstanding issues.

In progress.

Initial discussion held with Mr. Horensky in February.

Goal 6.3: By July 2020, we will present draft regulations for consideration by the PUC.

Completed.

The Act 50 Task Force reviewed a list of possible items and after discussion concluded regulations were not necessary. A list of possible legislative changes is being compiled.

Goal 6.4: By January 2021, we will collect, analyze, and report on the impact of exemptions within the UULPL.

In progress.

Reports of facility owners not being notified are investigated by the call center.
Analyzing root cause of AVR submissions.

Long Term Goals

Goal 6.5: By December 2022, we will begin review of the statute.

- Consider:
 - A cap on enforcement funding
 - Applying the penalties to education

In progress as part of Goal 6.3.

Penalties are being applied to defer the cost of enforcement charged to the one call system.