



# Pennsylvania One Call System, Inc.

## EXECUTIVE COMMITTEE MEETING

April 29, 2025 2:00pm

POCS Office – West Mifflin, PA

### Minutes

#### EXECUTIVE COMMITTEE:

Jerry McInaw, Chair	Present
Vacant, Vice Chair	
Douglas Haupt, Secretary	Present
Joseph Murphy, Assistant Secretary	Present
Michael Kyle, Treasurer	Present
Ryan Lumbatis, Assistant Treasurer	Absent
William P. Boswell, General Counsel	Present
Dwight A. Howes, Assistant General Counsel	Present
William G. Kiger, President/CEO	Present

#### GUESTS:

David Bolton	Abbottstown Borough
Tom McMaster	Adams Electric Cooperative
Eric Beers	Astound Broadband Powered by RCN
Thomas Knights	Butler Township
Molly Carriere	Energy Transfer
Andy Bowen	FirstEnergy
Deanna DeWitt	FirstEnergy
Matthew Frick	Larson Design Group, Inc.
Gerald Charvala	Lehigh County Authority
Christopher Moughan	Lehigh County Authority
Craig Shensa	The Monteverde Group
Ryan Duchak	The Monteverde Group
Ryan Kelvington	Municipal Authority of Westmoreland County
Chris Yuhasz	North Wales Water Authority
Douglas Meshaw	PA Builders Association
Terri Cooper Smith	PA PUC
Robert Bedics	PECO an Exelon Company
Philip Barker	PEMA
Lucian Cappelletta	Pennsylvania American Water
Charles Brazier	Peoples Gas Company
Brian Eckroade	Philadelphia Gas Works
Lucas Erny	Pittsburgh Water
Ryan Geisinger	PPL Electric Utilities Corporation
Larissa Llewellyn	PUCA
Rob Carnahan	Louis Plung & Company
Christopher Clancy	UGI Utilities, Inc.
Andis Kalnins	Verizon Business
Steven Hoover	Verizon Pennsylvania LLC
Jerry Wilson	Windstream Communications

Our purpose is to prevent damage to underground facilities. To promote safety, we provide an efficient and effective communications network among project owners, designers, excavators, and facility owners.

Pennsylvania One Call System, Inc.

## Draft for Approval

### STAFF:

Ellen Kiger	Vice President/COO
Sherry Harim	Director - Member Services & Accounting
Linda Covelli	Manager - Operations
Kelly Pearl	Manager - Member Services & Accounting
Penny Modrick	Executive Secretary

Mr. McNaw called the meeting to order at 2:00pm with the Pledge of Allegiance and asked for a round of introductions. He reviewed the evacuation route and the location of the AED.

### AGENDA ACCEPTANCE

- Mr. Murphy made a motion to follow the agenda as presented, seconded by Mr. Haupt.
  - The motion carried unanimously.

### BOARD TRAINING

Mr. Carnahan from Louis Plung & Company made a presentation on “How to Read Financial Statements” and answered questions from those in attendance.

### EXECUTIVE COMMITTEE MINUTES

- Mr. Murphy made a motion to approve the 1/28/25 Executive Committee minutes as written, seconded by Mr. Haupt.
  - The motion carried unanimously.

### REVIEW OF ACTION ITEMS FROM JANUARY EXECUTIVE COMMITTEE AND BOARD MEETINGS

- Appointment of Vice Chair to the Board
- Mr. McNaw made a motion to recommend the Board appoint Mr. Murphy as the Vice Chair for the remainder of the current term, seconded by Mr. Kyle.
  - The motion carried unanimously.

### FINANCE COMMITTEE UPDATE

Mr. Kyle introduced Mr. Shensa and Mr. Duchak from The Monteverde Group.

Mr. Shensa gave a brief economic overview, the volatility in the markets, and discussions of The Monteverde Group investment committee, who recommend no changes to the current investment strategy or portfolios.

Mr. Duchak reviewed the asset allocation and performance of the investment portfolios. He reviewed the value of the CD brokerage account and noted The Monteverde Group recommended continuing with the laddered strategy.

Discussion.

Mr. Duchak reviewed the Fidelity 401(k) Watch List as of 3/31/2025 and reported the recommendation was to review the list again next quarter.

Discussion.

Mr. Kyle reported the Finance Committee reviewed the 2024 Financial Audit and recommended it be accepted.

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- Mr. Kyle made a motion to recommend the Board accept the 2024 Financial Audit as prepared by Louis Plung & Company, seconded by Mr. Murphy.
  - The motion carried unanimously.

### **REVIEW OF INSURANCE COVERAGE**

Ms. Harim reviewed the current business insurance coverages, noting the limits of each policy could be found on Board Member Web Access under the Board Manual tab.

Discussion.

### **LAWSUITS PENDING AGAINST PENNSYLVANIA ONE CALL SYSTEM, INC.**

Mr. Boswell provided an update on the lawsuit filed by PIOGA.

Mr. Howes reported on a member seeking a preliminary injunction against a fiber company and their contractor, noting POCS had been subpoenaed to testify at the hearing.

Discussion.

### **REVIEW OF AGENDA ITEM REQUEST**

None.

### **OLD BUSINESS**

Mr. McNaw reported on recommendations made by the Executive Committee to the Board Development Committee.

- Ask the Board Development Committee to consider whether committee co-chairs would be appropriate for those committees which have a large number of committee members. Following discussion, it was agreed to begin with the Education & Membership, Compliance, and the Mapping & Technology Committees.
- Ask the Board Development Committee to organize a committee chair meeting to be held annually to help the committee chairs understand their role and responsibilities.
- Ask the Board Development Committee to investigate holding a facilitated emerging leaders training session to be held in conjunction with one of the quarterly Board meetings.

Dr. Bolton, Chair of the Board Development Committee, agreed to accept these action items.

### **NEW BUSINESS**

Mr. Bedics reported the Compliance Committee requested a task force be created to address the final response requirement in the new law, and to consider a possible new KARL response code for when a facility owner is unable to reach an excavator.

The Executive Committee agreed.

### **OPEN DISCUSSION – EXECUTIVE COMMITTEE**

Mr. Kyle commented that he found the new Board member orientation training beneficial and asked if the training could be done for the entire Board at the April Executive Committee meeting in 2026, replacing the training on How To Read Financial Statements.

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**ADJOURNMENT**

- Mr. Murphy made a motion to adjourn, seconded by Mr. Haupt.
  - The motion carried unanimously.

The meeting ended at 3:35pm.

Respectfully submitted,

Douglas Haupt  
Corporate Secretary

/emk/plm