



Pennsylvania One Call System, Inc.

BOARD OF DIRECTORS MEETING

May 6, 2026

POCS Office – West Mifflin, PA

Minutes

OFFICERS

Chair - Michael Kyle	Lancaster Area Sewer Authority	Attendance: PRESENT
Vice Chair - Douglas Haupt	PPL Electric Utilities Corporation	PRESENT
Secretary - Robert Bedics	PECO an Exelon Company	PRESENT
Asst. Secretary - Thomas Knights	Butler Township	PRESENT
Treasurer - Ryan Lumbatis	Texas Eastern/Enbridge	PRESENT
Asst. Treasurer - Christopher Clancy	UGI Utilities, Inc.	PRESENT
Immediate Past Chair - Jerry McInaw	Williams Gas Pipeline - Transco	PRESENT
General Counsel - William P. Boswell	William P. Boswell, LLD, LLC	PRESENT
Asst. General Counsel - Dwight A. Howes	Dwight A. Howes PLLC	PRESENT
President/CEO - William G. Kiger	PA One Call System	PRESENT

BOARD OF DIRECTORS

Industry - Company:	Representative:	Attendance:
Associate - Pennsylvania Builders Association	Douglas Meshaw	Present
Cable Television - Comcast Cablevision	David Henning	Present
Contractor - PUCA	Larissa Llewellyn	Present
Designer - Larson Design Group	Matthew Frick	Present
Electric - Adams Electric Cooperative, Inc.	Tom McMaster	Present
Electric - PECO an Exelon Company	Robert Bedics	See Officers
Electric - FirstEnergy	Deanna DeWitt	Present
Electric - PPL Electric Utilities Corporation	Douglas Haupt	See Officers
Gas - Peoples Natural Gas Company	Charles Brazier	Present
Gas - Columbia Gas of Pennsylvania	Kristie Kubovic	Present
Gas - National Fuel	Jacob Specht	Present
Gas - PECO an Exelon Company	Patrick Dunham	Present
Municipal Principal - Philadelphia Gas Works	Brian Eckroade	Present
Municipal Principal - Butler Township	Thomas Knights	See Officers
Municipal Principal - Lancaster Area Sewer Authority	Michael Kyle	See Officers
Municipal Principal - North Wales Water Authority	Chris Yuhasz	Present
Municipal General	Vacant	
Municipal General - PA State Assn. of Twp. Supervisors	Holly Fishel	Present
Pipeline - Energy Transfer/Sunoco	Molly Carriere	Present
Pipeline - Williams Gas Pipeline - Transco	Jerry McInaw	See Officers
Pipeline - Texas Eastern/Enbridge	Ryan Lumbatis	See Officers
Pipeline - UGI Utilities, Inc.	Christopher Clancy	See Officers
Telecommunications - Verizon Business	Andis Kalnins	Present
Telecommunications - Astound Broadband	Michael Washington	Present
Telephone - Verizon North, LLC	Richard Hackney	Present
Telephone - Verizon Pennsylvania, Inc.	Steven Hoover	Present
Telephone - Crown Castle	Tyler Stein	Absent
Telephone - Windstream Communications	Jerry Wilson	Present
Water - Pittsburgh Water	Luke Erny	Present

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Water - Pennsylvania American Water	James Baer	Present
Water - Municipal Authority of Westmoreland County	Ryan Kelvington	Present
Water - Lehigh County Authority	Christopher Moughan	Present
Pennsylvania Emergency Management Agency	Philip Barker	Present
Pennsylvania Dept. of Transportation	Larry Ditty, Jr.	Present
Pennsylvania Public Utility Commission	Terri Cooper Smith	Present

MEMBERS in Attendance:

FirstEnergy	Andy Bowen
Pennsylvania American Water	Monica Troutman
Uniti Fiber	David Dwyer
Uniti Leasing LLC	Andrew Lowe
Williams Gas Pipeline - Transco	Marcus Avellino
Windstream	William (Rob) Campbell

GUESTS in Attendance:

Eric Bugaile	Archer Public Affairs
Linda Covelli	Guest
Jim Jurkovec	USIC
Eric Swartley	USIC

STAFF in Attendance:

Ellen M. Kiger	Executive Vice President/COO
Sherry Harim	Vice President/CFO
Kelly Pearl	Director - Operations
Lynnette Lauman	Manager - Technology
S. Robin Johnson	Compliance Coordinator
Donna Williams	Data Analyst
Marcos Bernal	Supervisor - Education
Mark Lipka	Supervisor - Education
Brandon Dujmic	Sr. Damage Prevention Liaison
Gregory Danks	Damage Prevention Liaison
Erika Dominick	Damage Prevention Liaison
Brett Jones	Damage Prevention Liaison
Kirk Kirkpatrick	Damage Prevention Liaison
D. Chance Montgomery	Damage Prevention Liaison
Daniel Nemanic	Damage Prevention Liaison
Ryan Parrish	Damage Prevention Liaison
Blaire Prough	Damage Prevention Liaison
Maria White	Damage Prevention Liaison
Penny L. Modrick	Executive Secretary

Mr. Kyle called the meeting to order at 9:30am with the Pledge of Allegiance. He reviewed the emergency exits and a round of introductions was done.

CHAIR REPORT – Mr. Kyle

Mr. Kyle reported the Executive Committee had a busy first quarter, having met three times, on 2/24/26, and twice yesterday 5/5/26. He noted the themes were transparency and documentation, consistent board member engagement, defining power and authority, leading to professional operation and governance.

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After providing a summary of the discussions held during those meetings, Mr. Kyle announced the creation of the “Planning Meeting task force” chaired by Mr. Bedics, with Mr. Haupt serving as Vice Chair. He requested anyone interested in serving on the task force to please notify Ms. Modrick.

Mr. Kyle thanked the Executive Committee members for committing the time to meet, with special thanks to Mr. Kiger and his staff for providing support.

Mr. Kyle reported two applicants were received for the open Municipal-General board seat, Mount Pocono Municipal Authority, a member since 1991, and Washington Township-Indiana County, a member since 2000. Mr. Kyle reported the Executive Committee voted to recommend appointment of Mount Pocono Municipal Authority.

- Mr. Haupt made a motion to appoint Mount Pocono Municipal Authority to the open Municipal-General Board seat through January 2027, seconded by Mr. Brazier.
 - The motion carried unanimously.
- Mr. Haupt made a motion to follow the agenda as presented, seconded by Mr. Knights.
 - The motion carried unanimously.

Mr. Kyle offered congratulations to the board members elected in January this year:

Designer	Larson Design Group, Inc. represented by Matthew Frick
Excavator	PUCA represented by Larissa Llewellyn
Electric Industry	PPL Electric Utilities Corp. represented by Douglas Haupt
Gas Industry	Peoples Natural Gas Company LLC represented by Charles Brazier
Municipal-Principal	Butler Township represented by Thomas Knights
Pipe Line Industry	Energy Transfer represented by Molly Carriere
Telephone Industry	Windstream Communications represented by Jerry Wilson Jr.
Water Industry	Municipal Authority of Westmoreland County represented by Ryan Kelvington

Mr. Kiger reported 274 proclamations and letters of support were received in support of April National Safe Digging Month. He thanked Mr. Bugaile for securing the Governor’s proclamation and he read the proclamation to the Board.

SECRETARY REPORT – Mr. Bedics

- Having received no additions or corrections, Mr. Bedics made a motion to approve the 1/28/26 Board meeting minutes as written, seconded by Ms. Cooper Smith.
 - The motion carried unanimously.

Mr. Bedics reviewed the upcoming meeting dates and locations.

July 27-29, 2026 – Bedford Springs Resort - Bedford
October 27-28, 2026 – DoubleTree by Hilton - Lancaster

TREASURER REPORT – Mr. Lumbatis

Mr. Lumbatis reviewed the audited financial statements as of 12/31/2025: Statement of Financial Position as of 12/31/25, Summary of Changes in Net Assets as of 12/31/25, the expense variance report, and the Capital Budget vs Actual as of 12/31/25.

Mr. Lumbatis reviewed the preliminary Statement of Financial Position as of 03/31/26, the preliminary Summary of Changes in Net Assets as of 03/31/26, the expense variance report, and the Capital Budget vs Actual as of 03/31/26.

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- Mr. Clancy made a motion to accept the Treasurer's Report as submitted, seconded by Mr. Meshaw.
 - The motion carried unanimously.

VICE CHAIR REPORT – Mr. Haupt

Mr. Haupt stated a committee chairs/vice chairs meeting was held yesterday. The committee chairs were asked to look for a committee vice chair. The pool of candidates for committee vice chair includes alternate board members. Job descriptions and roles, attendance on committees, who can attend committee meetings, and the strategic planning meeting were discussed.

The Vice Chair's report continued with reports from the committee chairs.

Finance Committee – Mr. Lumbatis

Mr. Lumbatis reported the committee met on 4/20/26. He reviewed the status of the Vision goals assigned to the committee. Mr. Lumbatis reviewed the investment performance, the investment policy, the reserve policy and the reserves report. He reviewed the Municipal Activity Fee calculation, and reported no accounts were up for termination.

Mr. Lumbatis reported the Finance Committee met 4/30/26 to review the 2025 year-end financial audit, prepared by Louis Plung & Company. He noted there were no findings, no new notes, great cooperation from the staff and that everything was in good order with a strong balance sheet.

- Mr. Clancy made a motion to accept the 2025 Financial Audit as prepared by Louis Plung & Company, seconded by Mr. Knights.
 - The motion carried unanimously.

Board Development Committee – Mr. Brazier

Mr. Brazier reported the committee met 3/11/26. He reviewed the status of the Vision goal assigned to the committee. Mr. Brazier reviewed the written materials in the board booklet. Mr. Kiger distributed The Perfect Board book to board members and board alternates in attendance.

Compliance Committee – Mr. Dunham/Ms. DeWitt

Mr. Dunham reported the committee met 4/9/26. He reviewed the status of the Vision goals.

Mr. Dunham asked Ms. Cooper Smith for the PA PUC update.

Ms. Cooper Smith reviewed statistics on the number of alleged violation reports submitted, investigated, and closed. She reported on the number of violations issued, dollar value of penalties assessed, and the number of mandatory education requirements ordered. She noted the PUC continued to monitor the impact of the \$100/day fine for failing to complete mandated education.

Ms. Cooper Smith reported the PUC/DPC annual report should be completed by July.

Scope of Ticket Task Force – Mr. Dunham

Mr. Dunham reported on the motion made yesterday during the Executive Committee meeting regarding removing "intersection to intersection" from the definition of the scope of ticket.

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- Mr. Dunham made a motion to run a one-year pilot program statewide to limit a one call ticket to 1,000 linear feet and remove “intersection to intersection or whichever is greater” from the definition of the scope of ticket. Within this year POCS will update the software to automatically make any ticket greater than 1,000 feet a second ticket and notify the caller of the change. At the end of the one year the Board will re-evaluate the pilot based on the data, seconded by Ms. DeWitt.
 - The motion carried.

Construction Industry Committee – Ms. Llewellyn

Ms. Llewellyn reported the committee met 3/16/26. She reviewed the written materials in the board booklet, noting the committee expressed concern over the module used for the PUC mandatory education not identifying which questions were answered incorrectly.

Design Industry Committee – Mr. Frick

Mr. Frick reported the committee met 4/8/26. He reviewed the written materials in the board booklet. Mr. Frick noted the committee was interested in adding new members to the committee and asked anyone interested in joining to please reach out to him.

Education & Membership Committee – Mr. Specht

Mr. Specht reported the committee met 4/8/26. He reviewed the status of the Vision goals assigned to the committee, and he reviewed the written materials in the board booklet. Mr. Specht wished the POCS staff good luck on the upcoming Safety Day season.

Local Government Committee – Ms. Fishel

No meeting. No report.

Mapping & Technology Committee – Mr. Moughan

Mr. Moughan reported the committee met 3/16/26 and was on target for their assigned Vision goals for 2026.

Parliamentary Committee – Mr. Boswell

Mr. Boswell reported the committee met earlier this year at the request of the Board Chair, to review the bylaws for any changes required by the most recent statute reauthorization. He reported there was no need to amend the bylaws and the committee had nothing to propose at this time.

Compensation & Benefits Committee – Mr. Lumbatis in Mr. Murphy’s absence

No meeting. No report.

Users Guide Task Force – Mr. McInaw

No meeting. No report.

Mr. Haupt reported the work of the Users Guide Task Force was complete, and he suspended the task force at this time.

Mr. Haupt thanked the Committee Chairs and the Committee Vice Chairs for being active.

This concluded the Vice Chair report.

PRESIDENT/CEO REPORT – Mr. Kiger

Mr. Kiger introduced Mr. Jones, recently hired as a Damage Prevention Liaison out of the Lancaster area. Mr. Jones replaces Mr. Rugh, who recently transferred to the position of Supervisor-Member Services & Accounting out of the West Mifflin office.

Mr. Kiger reviewed the written materials in the board booklet, noting ticket volume was up year over year and that 75% of ticket notifications were created using the POCS web tools. He highlighted that complex projects were not being utilized sufficiently and explained how the Coordinate PA portal tracked project tickets. Mr. Kiger noted that education training videos were available on the POCS YouTube Channel. He reported on the number of AVRs submitted and relayed to the PUC and the continuing notifications being made to members listed on a ticket associated with a reported AVR.

Mr. Kiger reported receiving complaints from designers and excavators being asked to sign NDAs in order to view facility owner records and noted that facility owners have a statutory requirement to provide the information.

Mr. Kiger reviewed the broadband activity and encouraged participation in the local UCCs. He thanked the education team for their work.

Mr. Kiger reported the CGA Best Practices 22 had been published and was made available to the attendees.

Mr. Kiger asked Mr. Bugaile for the legislative update.

Mr. Bugaile provided an update on the status of the PA House of Representatives open seats and special elections, reporting ten Acts of the General Assembly were signed this year. He thanked Representative Matzie for the Safe Digging Month resolution.

Mr. Bugaile reported HB 1525 that implements the NTSB recommendations made following the 2023 R.M. Palmer chocolate factory explosion, passed the House and moved to the Consumer Affairs Committee in the Senate.

Mr. Kiger concluded his report with the current membership statistics and reviewed the upcoming meetings.

EXECUTIVE VICE PRESIDENT/COO REPORT – Ms. Kiger

Ms. Kiger introduced Ms. Lauman, recently promoted to the Manager of Technology. She congratulated Ms. Modrick on her upcoming retirement to be effective mid-July, making this her last meeting. A round of applause and standing ovation was given.

Ms. Kiger reviewed the staffing, turnover rate, and disability statistics in the board booklet, and asked Ms. Harim to report on the department activities.

Ms. Harim reviewed the written materials in the board booklet, providing a summary of staff activities for Operations, Technology, Member Services & Accounting, and Education. She reminded the Board of the upcoming Safety Day dates:

May 21 – Erie PA
June 18 – York PA
June 25 – Canonsburg, PA
September 22 – Oaks, PA
September 24 – Wilkes-Barre, PA

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RECOGNITION

Mr. Kyle and Mr. Kiger presented outgoing board member Eric Beers from Astound with a plaque in appreciation of his years of service. The plaque was accepted by Mr. Washington and will be mailed to Mr. Beers. A round of applause was given.

Mr. Kiger acknowledged two other departures:

- Mr. Gerald McInaw's last meeting as he was retiring from Williams Gas Pipeline. A plaque of appreciation was presented during the January board meeting.
- Mr. Tyler Stein from Crown Castle, due to a company merger with Zayo.

OPEN DISCUSSION

Mr. Bedics thanked Mr. Clancy for his support as Vice Chair of the Compliance Committee, and thanked Mr. Dunham and Ms. DeWitt for the hard work put into the ad hoc task forces they agreed to chair. He asked for suggestions and ideas from board members on improving the annual planning meeting.

Mr. Kyle asked all board members to complete the meeting assessment and the risk tolerance survey.

ADJOURNMENT

- Mr. Specht made a motion to adjourn, seconded by Mr. Haupt.
 - The motion carried unanimously.

The meeting ended at 11:01am.

Respectfully submitted,

Robert Bedics
Corporate Secretary

/emk/plm