



# Pennsylvania One Call System, Inc.

## BOARD OF DIRECTORS MEETING

April 30, 2025

POCS Office – West Mifflin, PA

### Minutes

#### OFFICERS

Chair - Jerry McInaw	Williams Gas Pipeline - Transco	<b>Attendance:</b> PRESENT
Vice Chair - Vacant		
Secretary - Douglas Haupt	PPL Electric Utilities Corporation	PRESENT
Asst. Secretary - Joseph Murphy	North Wales Water Authority	PRESENT
Treasurer - Michael Kyle	Lancaster Area Sewer Authority	PRESENT
Asst. Treasurer - Ryan Lumbatis	Texas Eastern/Enbridge	PRESENT
General Counsel - William P. Boswell	William P. Boswell, LLD, LLC	PRESENT
Asst. General Counsel - Dwight A. Howes	Dwight A. Howes PLLC	PRESENT
President/CEO - William G. Kiger	PA One Call System	PRESENT

#### BOARD OF DIRECTORS

<b>Industry - Company:</b>	<b>Representative:</b>	<b>Attendance:</b>
Associate - Pennsylvania Builders Association	Douglas Meshaw	Present
Cable Television - Comcast Cablevision	David Henning	Absent
Contractor - PUCA	Larissa Llewellyn	Present
Designer - Larson Design Group	Matthew Frick	Present
Electric - Adams Electric Cooperative, Inc.	Tom McMaster	Present
Electric - PECO an Exelon Company	Robert Bedics	Present
Electric - FirstEnergy	Deanna DeWitt	Present
Electric - PPL Electric Utilities Corporation	Douglas Haupt	See Officers
Gas - Peoples Gas Company	Charles Brazier	Present
Gas - Columbia Gas of Pennsylvania	Anthony Covey	Absent
Gas - National Fuel	Jacob Specht	Present
Gas - PECO an Exelon Company	Patrick Dunham	Absent
Municipal Principal - Philadelphia Gas Works	Brian Eckroade	Present
Municipal Principal - Butler Township	Thomas Knights	Present
Municipal Principal - Lancaster Area Sewer Authority	Michael Kyle	See Officers
Municipal Principal - North Wales Water Authority	Joseph Murphy	See Officers
Municipal General - Abbottstown Borough, Adams County	David Bolton	Present
Municipal General - PA State Assn. of Twp. Supervisors	Holly Fishel	Absent
Pipeline - Energy Transfer/Sunoco	Molly Carriere	Present
Pipeline - Williams Gas Pipeline - Transco	Jerry McInaw	See Officers
Pipeline - Texas Eastern/Enbridge	Ryan Lumbatis	See Officers
Pipeline - UGI Utilities, Inc.	Christopher Clancy	Present
Telecommunications - Verizon Business	Andis Kalnins	Present
Telecommunications - Astound Broadband	Eric Beers	Present
Telephone - Verizon North, LLC	Richard Hackney	Absent
Telephone - Verizon Pennsylvania, Inc.	Steven Hoover	Present
Telephone - Crown Castle	Tyler Stein	Present
Telephone - Windstream Communications	Jerry Wilson	Present

Our purpose is to prevent damage to underground facilities. To promote safety, we provide an efficient and effective communications network among project owners, designers, excavators, and facility owners.

Pennsylvania One Call System, Inc.

## Draft for Approval

Water - Pittsburgh Water	Lucas Erny	Present
Water - Pennsylvania American Water	Lucian Cappetta	Present
Water - Municipal Authority of Westmoreland County	Ryan Kelvington	Present
Water - Lehigh County Authority	Christopher Moughan	Present
Pennsylvania Emergency Management Agency	Philip Barker	Absent
Pennsylvania Dept. of Transportation	Daniel Whetzel	Absent
Pennsylvania Public Utility Commission	Terri Cooper Smith	Present

### MEMBERS in Attendance:

FirstEnergy	Andy Bowen
Lehigh County Authority	Gerald Charvala
North Wales Water Authority	Chris Yuhasz
PPL Electric Utilities Corporation	Ryan Geisinger

### GUESTS in Attendance:

Eric Bugaile	Archer Public Affairs
John Taylor	Archer Public Affairs
Audrey Dean	Energy Association of Pennsylvania
Jennifer Berrier	PA Public Utility Commission
Eric Swartley	Swartley's Utility Rx, LLC
Rich Sandala	

### STAFF in Attendance:

Ellen M. Kiger	Vice President/COO
Sherry Harim	Director - Member Services & Accounting
Linda Covelli	Manager - Operations
Kelly Pearl	Manager - Member Services & Accounting
Lynnette Lauman	Network/System Administrator
S. Robin Johnson	Compliance Coordinator
Donna Williams	Data Analyst
Marcos Bernal	Supervisor - Education
Mark Lipka	Supervisor - Education
Brandon Dujmic	Sr. Damage Prevention Liaison
Greg Danks	Damage Prevention Liaison
Erika Dominick	Damage Prevention Liaison
Kirk Kirkpatrick	Damage Prevention Liaison
D. Chance Montgomery	Damage Prevention Liaison
Daniel Nemanic	Damage Prevention Liaison
Ryan Parrish	Damage Prevention Liaison
James Reynolds	Damage Prevention Liaison
Aaron Rugh	Damage Prevention Liaison
Penny L. Modrick	Executive Secretary

Mr. McNaw called the meeting to order at 9:30am with the Pledge of Allegiance. He reviewed the emergency exit routes, the location of the AED, and asked for a volunteer to call 911 if needed. A round of introductions was done.

### CHAIR REPORT – Mr. McNaw

- Mr. McNaw made a motion to follow the agenda as presented, seconded by Mr. Lumbatis.
  - The motion carried unanimously.

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He congratulated the Board members elected in January 2025.

- Mr. McInaw made a motion to appoint Mr. Murphy as Vice Chair to the Board, seconded by Mr. Haupt.
  - The motion carried unanimously.

Mr. Kiger thanked the Governor's office, the Counties, and Municipalities for providing proclamations, along with members and other entities who provided letters of support for National Safe Digging Month in April.

### **SECRETARY REPORT – Mr. Haupt**

Mr. Haupt reviewed the upcoming meeting dates and locations.

July 28-30, 2025 – Bedford Springs Resort - Bedford

October 28-29, 2025 – DoubleTree Resort - Lancaster

January 27-28, 2026 – Best Western Premier, The Central Hotel and Conference Center - Harrisburg

- Having received no additions or corrections, Mr. Haupt made a motion to approve the January 29, 2025 Board meeting minutes as written, seconded by Dr. Bolton.
  - The motion carried unanimously.

### **TREASURER REPORT – Mr. Kyle**

Mr. Kyle reviewed the preliminary Statement of Financial Position as of 3/31/25, the preliminary Summary of Changes to Net Assets as of 3/31/25, the expense variance report, and the Capital Budget vs. Actual as of 3/31/25.

- Mr. Lumbatis made a motion to accept the Treasurer's Report as submitted, seconded by Mr. Moughan.
  - The motion carried unanimously.

### **VICE CHAIR REPORT – Mr. McInaw**

The Vice Chair's report was that of the committees.

#### **Finance Committee – Mr. Kyle**

Mr. Kyle reported the committee met 4/22/25. He reviewed the performance of the investments, the municipal activity fee calculation, the corporate investment policy, and reserves. He reported there were no accounts up for termination.

- Mr. Haupt made a motion to accept the financial audit report for 2024, seconded by Mr. Specht.
  - The motion carried unanimously.

#### **Board Development Committee – Dr. Bolton**

Dr. Bolton reported the committee did not meet. He provided an update on the status of the Vision goals assigned to the committee, and that new Board member training was held yesterday. He reviewed the mentor/mentee program cycle and reminded everyone of the importance of attendance at Board and committee meetings. Dr. Bolton reviewed the written materials in the meeting booklet. He reported the committee accepted three new action items assigned to them by the Board Chair yesterday during the Executive Committee meeting.

Dr. Bolton thanked the staff, especially Ms. Johnson for pulling the committee information together.

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**Compliance Committee – Mr. Bedics**

Mr. Bedics reported the committee met 4/16/25. He reviewed the status of the Vision goals, and asked Mr. Kiger for the status of compliance. Mr. Kiger reviewed the written materials in the booklet and asked Ms. Cooper Smith for the Commission report.

Ms. Cooper Smith updated the Board on AVRs received, investigations opened and closed, violations found, fines collected, and education assigned. She reported the Enforcement Bureau was fully staffed and gearing up for the new law, and reminded everyone that the Damage Prevention Committee meets monthly, and was adjusting to the new law as well.

Mr. Kiger reported a draft Memorandum of Understanding was sent to the PUC. Ms. Berrier agreed, noting it was being reviewed.

Mr. Bedics reported the committee discussed ticket responses, and that an ad hoc KARL response task force had been created, to be chaired by Ms. DeWitt.

**Design Industry Committee – Mr. Frick**

No meeting. No report.

**Education & Membership Committee – Mr. Specht**

Mr. Specht reported the committee met 4/1/25. He reviewed the written materials in the booklet and gave the current membership numbers. Mr. Specht reported the 811 golf outing would be held 7/21/25 at The Ridge Golf Course in Erie, PA.

**Local Government Committee**

No meeting. No report.

**Mapping & Technology Committee – Mr. Moughan**

Mr. Moughan reported the committee met 4/2/25. He reviewed the status of the Vision goals, along with the written materials in the booklet, drawing attention to a new video for posting responses through Coordinate PA which is posted online.

Mr. Moughan thanked everyone on the committee for their work.

**Legislative Task Force – Mr. Haupt**

Mr. Haupt reported the task force had completed their charge and thanked everyone involved in the task force last year, especially Ms. Harim, Mr. Taylor, Mr. Boswell, and Mr. Kiger.

Mr. McNaw dissolved the task force.

**Users Guide Task Force – Mr. McNaw**

Mr. McNaw reported the task force met yesterday and would be meeting again next month to continue their work.

**Compensation & Benefits Committee – Mr. Murphy**

No meeting. No report.

**Construction Industry Committee – Ms. Llewellyn**

No meeting. No report.

**Parliamentary Committee – Mr. Boswell**

No meeting. No report.

This concluded the Vice Chair report.

**PRESIDENT/CEO REPORT – Mr. Kiger**

Mr. Kiger reviewed the written materials in the booklet. Highlights:

- Inbound ticket volume for the first quarter 2025 showed an increase of 2.8% over 2024, with outbound notifications decreasing slightly by 0.67%.
- Web Ticket Entry was currently 69.51% of all tickets placed
- The number of CPA projects in the system continues to grow
  - Education on the use of CPA continues
- Between April 28, 2018 and March 31, 2025, 52,502 AVRs were submitted
- 3,790 facility owner members
- Member Mapping currently supports 1,624 members (43%) at 1,812 receiving sites that have at least one mapped municipality in the system
- 18 Association members
- 34 Utility Coordinating Committees
- Cybersecurity efforts continue
- Broadband internet installations, BEAD money for initial phase will be aerial.
- CGA Best Practices 21 was published in February 2025
- The first Safety Days will be held in Cranberry and Oaks

Mr. Kiger thanked Mr. Haupt and the Legislative Task Force (LTF) for their work getting the law reenacted, and he asked Mr. Taylor for an update on Legislation.

Mr. Taylor introduced Mr. Bugaile and commended the LTF for the work they did. He provided an update on activities in Harrisburg and on the results of special elections held in different areas of the State.

**VICE PRESIDENT/COO REPORT – Ms. Kiger**

Ms. Kiger updated the Board on staffing, congratulated recent Dale Carnegie graduates, Mr. Caylor, Ms. A. Ingram, and Mr. Rugh. She reviewed the written materials in the booklet for operational statistics and activities for the technology department. She asked Ms. Harim to report on activities for the Member Services & Accounting (MSA) department.

Ms. Harim reviewed the written materials in the meeting booklet for the MSA department, calling attention to the member database verification completion rate of 83%, and noting the RP 1162 annual 2025 Pipeline Safety brochure mailing was complete.

## RECOGNITION

Mr. Kiger and Mr. McInaw presented a plaque of appreciation to outgoing Board member:

- Mr. John McCarthy, Pittsburgh Water, for Board service 2015-2025. Mr. Erny accepted the plaque and a round of applause was given.

## OPEN DISCUSSION

Mr. Murphy acknowledged Mr. Haupt's efforts on the legislative effort in 2024 and thanked him for co-chairing the Legislative Task Force. There was a round of applause.

## ADJOURNMENT

- Mr. Brazier made a motion to adjourn, seconded by Mr. Kalnins.
  - The motion carried unanimously.

The meeting ended at 10:53am.

Respectfully submitted,

Douglas Haupt  
Corporate Secretary

/emk/plm