



Pennsylvania One Call System, Inc.

BOARD OF DIRECTORS MEETING

July 31, 2024

Omni Bedford Springs Resort – Bedford, PA

Minutes

OFFICERS

Chair - Jerry McInaw	Williams Gas Pipeline - Transco	Attendance:
Vice Chair - Thomas Ceraso	Muni Auth of Westmoreland County	PRESENT
Secretary - Douglas Haupt	PPL Electric Utilities Corporation	PRESENT
Asst. Secretary - Joseph Murphy	North Wales Water Authority	PRESENT
Treasurer - Michael Kyle	Lancaster Area Sewer Authority	PRESENT
Asst. Treasurer - Ryan Lumbatis	Texas Eastern/Enbridge	PRESENT
General Counsel - William P. Boswell	William P. Boswell, LLD, LLC	PRESENT
President/CEO - William G. Kiger	PA One Call System	PRESENT

BOARD OF DIRECTORS

Industry - Company:	Representative:	Attendance:
Associate - Pennsylvania Builders Association	Douglas Meshaw	Present
Cable Television - Comcast Cablevision	David Henning	Present
Contractor - PUCA	Armando Ferri	Present
Design - Larson Design Group	Zack Armstrong	Present
Electric - Adams Electric Cooperative	Tom McMaster	Present
Electric - PECO an Exelon Company	Robert Bedics	Present
Electric - FirstEnergy	Deanna DeWitt	Present
Electric - PPL Electric Utilities Corporation	Douglas Haupt	See Officers
Gas - Columbia Gas of Pennsylvania	Kristie Kubovic	Present
Gas - Peoples Gas Company	Charles Brazier	Present
Gas - National Fuel	Jacob Specht	Present
Gas - PECO an Exelon Company	Pat Dunham	Absent
Municipal Principal - Butler Township	Thomas Knights	Present
Municipal Principal - North Wales Water Authority	Joseph Murphy	See Officers
Municipal Principal - Lancaster Area Sewer Authority	Michael Kyle	See Officers
Municipal Principal - Philadelphia Gas Works	Brian Eckroade	Present
Municipal General - Abbottstown Borough	David W. Bolton	Present
Municipal General - PA State Assn. of Twp. Supervisors	Holly Fishel	Present
Pipeline - Texas Eastern	Ryan Lumbatis	See Officers
Pipeline - Energy Transfer	Molly Carriere	Present
Pipeline - UGI Utilities, Inc.	Chris Clancy	Present
Pipeline - Williams Gas Pipeline - Transco	Jerry McInaw	See Officers
Telecommunications - Astound Broadband Powered by RCN	Eric Beers	Present
Telecommunications - Verizon Business	Ken Montanari	Absent
Telephone - Verizon North LLC	James Hagle	Present
Telephone - Verizon Pennsylvania LLC	Steven Hoover	Present
Telephone - Windstream Communications	Jerry Wilson	Present
Telephone - Crown Castle	Rich Sandala	Present
Water - Pennsylvania American Water	James Baer	Present
Water - Pittsburgh Water and Sewer Authority	Luke Erny	Present
Water - Lehigh County Authority	Christopher Moughan	Present

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Water - Westmoreland County Municipal Authority	Thomas Ceraso	See Officers
Pennsylvania Dept. of Transportation	Daniel Whetzel	Present
Pennsylvania Public Utility Commission	Terri Cooper Smith	Present
Pennsylvania Emergency Management Agency	Philip Barker	Present

MEMBERS in Attendance:

FirstEnergy	Andy Bowen
Lehigh County Authority	Gerald Charvala
PPL Electric Utilities Corp.	Ryan Geisinger
Robinson Twp. Municipal Authority	Shawn Bryan
Robinson Twp. Sewer and Water	Neil Klingman
Verizon North LLC	Richard Hackney
Williams Gas Pipeline - Transco	Marcus Avellino

GUESTS in Attendance:

Eric Bugaile	Archer Public Affairs
John Taylor	Archer Public Affairs
Debra Kitner	Energy Association of PA
Matthew Frick	Larson Design Group, Inc.
Larissa Llewellyn	Pioneer Construction Co. Inc.

STAFF in Attendance:

Ellen M. Kiger	Vice President/COO
Sherry Harim	Director - Member Services & Accounting
Jon DeMoss	Director - Technology
Linda Covelli	Manager - Operations
Norm Parrish	Manager - Education
Kelly Pearl	Manager - Member Services & Accounting
S. Robin Johnson	Compliance Coordinator
Debra Schwartzmiller	Program Coordinator
Marcos Bernal	Supervisor - Education
Mark Lipka	Supervisor - Education
Brandon Dujmic	Sr. Damage Prevention Liaison
Greg Danks	Damage Prevention Liaison
Erika Dominick	Damage Prevention Liaison
Kevin Goldblum	Damage Prevention Liaison
Kirk Kirkpatrick	Damage Prevention Liaison
D. Chance Montgomery	Damage Prevention Liaison
Daniel Nemanic	Damage Prevention Liaison
Ryan Parrish	Damage Prevention Liaison
Blaire Prough	Damage Prevention Liaison
James Reynolds	Damage Prevention Liaison
Aaron Rugh	Damage Prevention Liaison
Maria White	Damage Prevention Liaison
Penny L. Modrick	Executive Secretary

Mr. McNaw called the meeting to order at 9:30am with the Pledge of Allegiance, reviewed the emergency exits, and asked for a round of introductions.

CHAIR REPORT

- Dr. Bolton made a motion to approve the Vision 2025 Strategic Plan, seconded by Mr. Brazier.
 - The motion carried unanimously.
 - Our purpose is to prevent damage to underground facilities. To promote safety, we provide an efficient and effective communications network among project owners, designers, excavators, and facility owners. Pennsylvania One Call System, Inc.

- Mr. Specht made a motion to accept the agenda as written, seconded by Mr. Armstrong.
 - The motion carried unanimously.

SECRETARY REPORT

Mr. Haupt reviewed the future meeting dates and locations.
 October 22-23, 2024 – DoubleTree Resort - Lancaster
 January 28-29, 2025 – Sheraton Harrisburg Hershey - Harrisburg
 April 29-30, 2025 – POCS office - West Mifflin
 July 28-30, 2025 – Bedford Springs Resort - Bedford
 October 28-29, 2025 – DoubleTree Resort - Lancaster

Mr. Haupt reported he had received no additions or corrections to the 4/24/24 Board meeting minutes.

- Mr. Moughan made a motion to accept the 4/24/24 Board meeting minutes as written, seconded by Mr. Sandala.
 - The motion carried. Mr. Haupt abstained.

TREASURER REPORT

Mr. Kyle reviewed the draft financial reports for the six months ending June 30, 2024.

- Mr. Ceraso made a motion to approve the Treasurer’s report as submitted, seconded by Mr. Lumbatis.
 - The motion carried unanimously.

VICE CHAIR REPORT

The Vice Chair’s report will be that of the committees.

Finance Committee – Mr. Kyle

Mr. Kyle reported the committee met 7/18/24. He reviewed the investment portfolio performance and asset allocation, the municipal activity fee as of 6/30/24, the corporate Investment and reserves policy, and reported there were no member accounts up for termination as a result of non-payment.

Mr. Kyle reminded Board members that board education fund applications were due for either the CGA Conference April 7-10, 2025, or the Global Damage Prevention Summit September 16-18, 2025. Application forms can be obtained from Ms. Modrick.

Board Development Committee – Dr. Bolton

Dr. Bolton reported the committee met 7/28/24. He thanked the Board for the opportunity to assist as the new chair of the committee. Dr. Bolton provided a summary of the meeting, the status of the Vision 2024 committee goals, and reviewed the new goals created during the planning meeting.

Dr. Bolton reported on the challenge of recruiting Board members as mentors for new Board members. The committee decided after mentees complete a one year cycle, the mentee will graduate from the program, creating a natural bridge for them to become mentors themselves.

Compensation & Benefits Committee – Mr. Murphy

Mr. Murphy reported the committee met 4/23/24 to review the compensation and benefits study results and moved it forward to the Executive Committee, where it was subsequently adopted.

Compliance Committee – Mr. Bedics

Mr. Bedics reported the committee met 7/10/24. He reviewed the status of the Vision 2024 committee goals and asked Mr. Kiger and Ms. Cooper Smith for updates.

Mr. Kiger reported on the research summary on top excavation root causes of damage which had been shared during the CGA summer meeting, noting failure to pothole/maintain clearance damages made up the majority of the excavation practices root cause group. Within that group, 72% were performing utility work.

Ms. Cooper Smith provided updated case statistics from the Commission: 2,255 cases opened, 128 investigations, 203 cases closed, 904 violations issued, 76 mandatory educations required. She reported the top three violations were: failure to respond to a regular ticket, failure to response to a design ticket, and failure to submit an AVR.

Mr. Kiger reported the Damage Prevention Liaisons were focused on increasing the number of complex projects created via Coordinate PA (CPA) and encouraged use of CPA to enhance communications among stakeholders.

Mr. Bedics reported there were no alternate dispute resolution cases, and reinforced the process is out there for use.

In response to a question, Ms. Cooper Smith provided an update on the unpaid penalties. She reported payments have been robust and the PUC would continue to attempt to collect them, transferring those unpaid within a certain period to the Attorney General.

Design Industry Committee – Mr. Armstrong

Mr. Armstrong reported the committee met 6/4/24 and were focused on increasing awareness and use of CPA by designers by analyzing the DPC violations and penalties and targeting education in those areas. He reported the software redirect of design notices from Web Ticket Entry to CPA resulted in an increase in the number of design tickets created via CPA.

Mr. Armstrong reported the Chairs of several committees met to discuss education of municipal project owners and agreed to use the current available training. The education team would attempt to get on the agenda at Councils of Governments meetings to conduct training.

Education & Membership Committee – Mr. Hagle

Mr. Hagle reported the committee met 7/17/24. He reviewed the status of the Vision 2024 committee goals.

Mr. Hagle reported the 6th Annual 811 Golf Classic was held 6/25/24 and raised \$11,500 for the John Malvizzi Foundation. He thanked event sponsors UGI and Bloodhound as well as all the other sponsors that contributed to the success. The event sponsor(s) for the 7th Annual 811 Golf Classic would be announced at a later date.

Mr. Parrish reviewed the written materials in the booklet noting an upward trend for the number of education events, presentations, and meetings. He reported compliance training had been transitioned from in-person monthly training to online on-demand training on the POCS website to help individuals complete the mandated PUC training.

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Mr. Parrish reported the Damage Prevention Liaisons were supporting complex project meetings, attending as many as possible, with an emphasis on new excavator companies holding meetings.

He reminded everyone of the upcoming Safety Days in Erie on 9/17/24 and Canonsburg on 9/19/24, and reported each of the three completed 2024 Safety Days had record attendance.

Ms. Harim reported on a new marketing campaign in western PA with Steel City Media for 811 Day that includes a promotion where anyone who used 811 sends a photo of their job site and gets entered into a drawing for Pirate tickets and a gift card. The campaign is in addition to the Audacity campaigns.

Local Government Committee – Ms. Fishel

Ms. Fishel reported the committee met in the second quarter to discuss the Vision 2024 goal, and she appreciated the clarification provided during the planning meeting. The committee discovered there are lots of great materials available that may just need a little updating. She reported the committee was focusing on educating municipal non-members.

Mapping & Technology – Mr. Ceraso

Mr. Ceraso reported the committee met 5/29/24. He reviewed the written materials in the booklet and reviewed the status of the Vision 2024 goals.

Mr. Ceraso thanked everyone involved with the committee.

Users Guide Task Force – Mr. McNaw

Mr. McNaw reported the task force met 4/23/24. Volunteers were in the process of reviewing different sections of the Users Guide, though some work hinged upon reauthorization of the law.

Construction Industry Committee – Mr. Ferri

No meeting. No report.

Legislative Task Force – Mr. Haupt

No meeting. No report.

Parliamentary Committee – Mr. Boswell

No meeting. No report.

This concluded the Vice Chair report

PRESIDENT/CEO REPORT – Mr. Kiger

Mr. Kiger reviewed the written materials in the meeting booklet. Highlights:

- AVR statistics up from last year
- Municipal Activity down
- Complex Projects - BEAD money will be awarded in January
- Safe Digging month recap
- 811 Day – Help us promote damage prevention and safe digging

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- CGA summer session – 5 transaction records passed during the Best Practices meeting
- Reauthorization of the Bill

Mr. Taylor referred to the written report from Archer Public Affairs included in the meeting booklet and provided a summary of activities in Harrisburg. He reported there would be twelve full session days in the House for the remainder of the year, but the schedule for the Senate was unknown. HB 2189 prime sponsor is Representative Matzie. SB 1237 prime sponsor is Senator Baker. Common, consistent concerns with SB 1237 had been provided to Senator Baker's office.

Mr. Kiger thanked Mr. Taylor and Mr. Bugaile, the Legislative Task Force, and Ms. Harim for their work on the legislation.

VICE PRESIDENT/COO REPORT – Ms. Kiger

Ms. Kiger summarized the written materials in the booklet. Highlights:

- Congratulated Ms. Connelly on her promotion to Supervisor-Operations.
- Reported on staffing levels, separations, turnover rate, medical leaves, and external staff training.
 - Congratulated Dale Carnegie graduate Mr. R. Parrish
 - Congratulated Ms. White and Ms. Prough for their work which contributed to the APWA Central Pennsylvania Chapter receiving the 2024 APWA Presidential Award for Chapter Excellence (PACE).
- Summarized staff activities for Operations, Member Services & Accounting, and Technology.

OPEN DISCUSSION

Mr. McNaw announced Mr. Hagle would be leaving Verizon and resigning his position on the Board. He thanked Mr. Hagle for his years of service to damage prevention.


Mr. McNaw appointed Mr. Specht as the new chair of the Education & Membership Committee.

ADJOURNMENT

- Ms. Cooper Smith made a motion to adjourn, seconded by Mr. Specht.
 - The motion carried unanimously.

The meeting ended at 10:43am.

Respectfully submitted,



Douglas Haupt
Corporate Secretary

/emk/plm

Minutes Approved: October 23, 2024