

2025 PA Safety Days

RULES AND REGULATIONS - EXHIBITORS

Exhibitor Responsibilities

Pennsylvania One Call System and the venue management will not be responsible for any misplaced, broken or stolen items in, on or around your exhibit area. All exhibit areas must be free of trash before departure. Venue management may charge a cleanup fee if debris remains.

Registration Deadlines/Rates Increase

Locations	Early Rates Start and End	Regular Rates Start and End	Late Rates
Cranberry	Offered Nov 1 – Apr 4		Apr 5
Oaks			
York		Apr 5 – May 9	May 10
Allentown			
State College		Apr 5 – Aug 8	Aug 9

- Booth space may be available after the deadline at a late fee rate.
- After the registration deadline, we cannot guarantee space or your company name or ads will be published in the conference booklet or on the website
- The conference booklet goes into production immediately following the advertisement deadline

Locations	Advertisement Deadline
Cranberry	Apr 4
Oaks	
York	May 9
Allentown	
State College	Aug 8

Exhibit Space and Table Size *(based on the venue)*

Conference Dates	Venues	Indoor & Outdoor Exhibitors	Indoor Exhibitors w/ Equipment	Outdoor Exhibitors And Rodeos
May 15	Cranberry	1 table, 2 chairs		Yes limited
May 21	Oaks		Yes	Yes
June 12	York		Yes	Yes
June 17	Allentown		Yes	Yes
September 10	State College			Yes

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Additional Venue Information

- Oaks venue – will not accept freight shipments of any kind

Set-up *(the day before the conference)*

- Indoor and outdoor exhibitors arrive between 1:00 pm and 4:30 pm
- Arrive early on set up day and pick your booth
- If you choose to arrive on the conference day to setup; you will be assigned a booth
- Exhibitors requesting electricity will be assigned to an area with electric
- Oaks, York, Allentown venue - Indoor exhibitors with equipment must have a quarter tank of gas and the vehicle battery disconnected; if not, the vehicle will be positioned outdoors if space is available

Breakdown Times *(the day of the conference)*

- Indoor exhibitors may carry their items from the venue to their parked vehicles starting at noon
- Outdoor exhibitors may start breaking down at noon and must be off the property by 3:00 pm. No exceptions unless discussed with the venue management team, who may charge a storage fee
- Additional fees may apply for any exhibitor breaking down before the designated times

Cancellations

- You may cancel before the conference by sending an email to registration@pa1call.org
- Refunds granted when you cancel on or before the cancellation deadline

Locations	Cancellation Deadline
Cranberry	Apr 4
Oaks	
York	May 9
Allentown	
State College	Aug 8

Exhibit Booth Prizes

As an exhibitor, you may offer prizes at your booth in exchange for attendees' information. The prize cannot be offensive or obscene. If the winner is not present, the exhibitor should mail the prize to them.