



Pennsylvania One Call System, Inc.

BOARD TRAINING & EXECUTIVE COMMITTEE MEETING

October 28, 2014

Eden Resort & Suites – Lancaster, PA

- Preliminary -

EXECUTIVE COMMITTEE:

James Reynolds, Chair	Present
Joseph Murphy, Vice Chair	Present
Jerry McNaw, Secretary	Present
Ray Geesey, Assistant Secretary	Absent
Glen Esenwein, Treasurer	Present
Michael Kyle, Assistant Treasurer	Present
William P. Boswell, General Counsel	Present
Dwight A. Howes, Assistant General Counsel	Present
William G. Kiger, President & Executive Director	Present

GUESTS:

David Bolton	Adams Electric Cooperative
Mark Heavener*	Aqua PA
Leo Hilbert	CenturyLink
Rick Burke	Columbia Gas of PA
Vita Moore	FirstEnergy
Drew Barton	Larson Design Group, Inc.
Kevin German	Lehigh County Authority
Tom Kelley	Municipality of Mount Lebanon
Mark Hooper	National Fuel
Armando Ferri	NUCA Pennsylvania
Timothy D. Greenland	NUCA Pennsylvania
Jennifer Berrier	PA Department of Labor & Industry
Paul Metro	PA Public Utility Commission
Frank Halderman	PA State Association of Boroughs
Holly Fishel*	PA State Association of Township Supervisors
Dave Haverstick*	PECO Energy
Rob Bedics	PECO Energy
Norman Auvil	PEMA
Brandon Bogdon	Pennsylvania American Water
Don Zombek	Peoples Natural Gas
Oleg Shum	Philadelphia Gas Works
Natinael Tollera	Philadelphia Gas Works
Tom Palmosina	Pittsburgh Water & Sewer Authority
Gerry Barnett	PPL Electric Utilities Corporation
Mark Santayana	PPL Electric Utilities Corporation
Chris Schillinger	PPL Electric Utilities Corporation
Kathleen McVeigh	PPL Interstate Energy
Robert Johnson	Spectra Energy
Joe Steighner	Joseph A. Steighner & Associates
Allen Fowler	UGI Utilities, Inc.
Eric Swartley*	UGI Utilities, Inc.

Kenneth Montanari	Verizon Business
Michael Geary*	Verizon North, LLC
John P. Hughes	Verizon Pennsylvania, Inc.
Mark Shaffer	Westmoreland County Municipal Authority
Rich Muza	

STAFF:

Ellen Kiger	Vice President
Sherry Harim	Director – Member Services & Accounting
Dan Lucarelli	Director – Marketing & Education
Linda Covelli	Manager – Operations
Kelly Pearl	Manager – Member Services & Accounting
S. Robin Johnson	Compliance Coordinator
Donna Williams	Business Analyst
Penny Modrick	Executive Secretary

*Attended Executive Committee meeting only

OPENING COMMENTS

Mr. Reynolds called the meeting to order at 1:30pm with the Pledge of Allegiance. He thanked everyone for attending and reviewed the evacuation route.

Mr. Kiger announced the passing of Michael Rissman, the primary architect of the Phoenix software, and the group observed a moment of silence.

A one hour Board Training session named “What is a Board?” was presented by Mr. Boswell.

AGENDA ACCEPTANCE

- Mr. Murphy made a motion to follow the agenda, seconded by Mr. Esenwein.
 - The motion carried unanimously.

REVIEW ACTION ITEMS FROM 7/29/14 EXECUTIVE COMMITTEE MEETING

1. POCS staff – consider whether the information being compiled for the meeting booklet is appropriate and needed for the Board members.

Mr. Kiger stated we were trying to minimize the amount of paper used and encouraged Board members to utilize the electronic version of the meeting booklet. This action item was complete.

2. CBTF and Education Committee – hold a meeting prior to 9/1/14 to draft the cross bore program materials for inclusion in the 2015 budget process.

Complete.

3. Ms. Kiger – secure Ms. Davis for the 2015 Planning meeting.

Complete.

FINANCE COMMITTEE UPDATE – Mr. Esenwein

Mr. Esenwein reported the Finance Committee met via conference call on 10/20/14. The Monteverde Group presented a market update and reviewed the portfolio performance. Mr. Esenwein reviewed the Pennsylvania One Call System, Inc.

SEI Investment statement 1/1/14 - 9/30/14, noting that the committee accepted the recommendation from The Monteverde Group that no changes be made at this time.

Mr. Esenwein stated the proposed 2015 Capital and Expense budgets were on the Board meeting agenda for approval. He reported there were no accounts up for termination.

VISION 2015

- Mr. Murphy made a motion to approve the Vision 2015, seconded by Mr. Kyle.
 - The motion carried unanimously.

GOALS FROM VISION 2015

Long Term Goals

Goal 3.5: We will continue to contribute to the industry efforts for the patent case and provide quarterly updates to the Board.

- *Respond to block patents that hurt us*
- *Consider applying for our own patents*

Mr. Kiger updated the committee on the OCOA Patent Working Group activities, noting no additional funds were required at this time.

LAWSUITS PENDING

Mr. Boswell reported there were no lawsuits pending.

DRAFT PHMSA CHARACTERIZATION SURVEY 2014

Mr. Kiger asked for immediate feedback on the draft responses to PHMSA as they must be submitted by year end.

Mr. Kiger reminded the committee that the organization was no longer eligible to receive grant money due to the minor routine road maintenance exemption for local governments and PennDOT in the current law.

REVIEW OF AGENDA ITEMS REQUESTS

No requests were submitted.

DISCUSSION ITEMS

- City of Lancaster

Mr. Kiger updated the committee on the confusion with the City of Lancaster charging for design plans. It was determined that the request was made by the designer under the Freedom of Information Act (FOIA), which allows local governments to charge for copies. Going forward, designers should make requests for plans under the Underground Utility Line Protection Act.

- City of Pittsburgh DPW

There was discussion regarding update tickets due to work not starting. The committee agreed an update ticket does not cancel or nullify the lawful start dates of the original ticket. There was no action item.

LEGISLATIVE OVERVIEW – Mr. Boswell

Mr. Boswell stated the bill would be re-introduced in 2015 and Mr. Esenwein agreed to chair the Legislative Task Force in 2015.

OPEN DISCUSSION

Mr. Esenwein reported the 2014 Salary Study was completed by Rosenfeld Consulting. He reviewed the results and conclusions made in the report, noting the pay policies were within range guidelines.

- Mr. McInaw made a motion to approve the Salary Study, seconded by Mr. Kyle.

Discussion.

- The motion carried unanimously.

ADJOURNMENT

- Mr. Kyle made a motion to recess into executive session, seconded by Mr. Murphy.
 - The motion carried unanimously.

EXECUTIVE SESSION

An executive session was convened to discuss attendance at Board meetings and the 2015-2016 legislative session.

- Mr. Murphy made a motion to adjourn at 4:15pm, seconded by Mr. Kyle.
 - The motion carried unanimously.

Respectfully submitted,



Jerry McInaw
Corporate Secretary

/emk/plm

Minutes Approved: