



# Pennsylvania One Call System, Inc.

## EXECUTIVE COMMITTEE MEETING

April 23, 2024 2:00pm

POCS Office – West Mifflin, PA

### Minutes

#### EXECUTIVE COMMITTEE:

Jerry McNaw, Chair	Present
Tom Ceraso, Vice Chair	Present
Doug Haupt, Secretary	Absent
Joe Murphy, Assistant Secretary	Present
Michael Kyle, Treasurer	Absent
Ryan Lumbatis, Assistant Treasurer	Present
William P. Boswell, General Counsel	Present
William G. Kiger, President/CEO	Present

#### GUESTS:

Tom McMaster	Adams Electric Cooperative
Eric Beers	Astound Broadband Powered by RCN
Thomas Knights	Butler Township
Brady Kovalchuk	Columbia Gas of PA, Inc.
Kristie Kubovic	Columbia Gas of PA, Inc.
Rich Sandala	Crown Castle
Andy Bowen	FirstEnergy
Deanna DeWitt	FirstEnergy
Zack Armstrong	Larson Design Group, Inc.
Christopher Moughan	Lehigh County Authority
Cheryl Fichter	Liberty Insurance Agency
Wendy Astorino	The Monteverde Group
Craig Shensa	The Monteverde Group
Jacob Specht	National Fuel
Douglas Meshaw	PA Builders Association
David Bolton	PA State Association of Boroughs
Holly Fishel	PA State Association of Township Supervisors
Terri Cooper Smith	PA PUC
Robert Bedics	PECO an Exelon Company
Michael Onimus	PECO an Exelon Company
Philip Barker	PEMA
Larry Ditty	PennDOT
James Baer	Pennsylvania American Water
Samantha Rivera	Philadelphia Gas Works
Larissa Llewellyn	Pioneer Construction Co., Inc.
Lucas Erny	Pittsburgh Water and Sewer Authority
Armando Ferri	PUCA
Rob Carnahan	Louis Plung & Company
Joseph Zovko	Louis Plung & Company
Danielle Franklin	SEI

Our purpose is to prevent damage to underground facilities. To promote safety, we provide an efficient and effective communications network among project owners, designers, excavators, and facility owners.

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## Draft for Approval

James Hagle	Verizon North LLC
Steven Hoover	Verizon Pennsylvania LLC
Marcus Avellino	Williams Gas Pipeline - Transco
Brian Strouse	Windstream Communications
Jerry Wilson	Windstream Communications

### **STAFF:**

Ellen Kiger	Vice President/COO
Sherry Harim	Director - Member Services & Accounting
Jon DeMoss	Director - Technology
Norm Parrish	Manager - Education
Kelly Pearl	Manager - Member Services & Accounting
Penny Modrick	Executive Secretary

Mr. McInaw called the meeting to order at 2:00pm with the Pledge of Allegiance. He reviewed the emergency exit routes and asked for a round of introductions.

### **AGENDA ACCEPTANCE**

- Mr. Murphy made a motion to follow the agenda as presented, seconded by Mr. Lumbatis.
  - The motion carried unanimously.

### **BOARD TRAINING**

Mr. Carnahan and Mr. Zovko from Louis Plung & Company gave a presentation on “How to Read Financial Statements,” drawing attention to specific data points Board members should watch.

### **EXECUTIVE COMMITTEE MINUTES**

- Mr. Lumbatis made a motion to approve the 1/30/24 Executive Committee minutes as written, seconded by Mr. Ceraso.
  - The motion carried unanimously.

### **REVIEW OF ACTION ITEMS FROM JANUARY EXECUTIVE COMMITTEE AND BOARD MEETINGS**

- The Chairs of the Local Government, Design Industry, Compliance, and Construction Industry Committees agreed to work with staff to create a webinar on SUE which targets municipal project owners.

Mr. Kiger reported the effort was started.

### **FINANCE COMMITTEE UPDATE**

Mr. Lumbatis reported the committee met 4/12/24. He reviewed the economic overview provided by The Monteverde Group. Mr. Lumbatis reviewed the SEI portfolio asset allocations and portfolio performance as of 3/31/24. He reported that The Monteverde Group recommended no changes to the investments.

Mr. Lumbatis introduced Mr. Shensa from The Monteverde Group, who answered questions from the committee.

Mr. Shensa introduced Danielle Franklin, Business Development Manager from SEI. Ms. Franklin gave a presentation on the History of SEI and how they do their due diligence and portfolio management.

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Mr. Lumbatis introduced Ms. Astorino from The Monteverde Group, who reviewed the Certificate of Deposit (CD) philosophy and diversity of the CD laddering being used.

Mr. Lumbatis reviewed the Fidelity 401(k) investments as of 3/31/24 and reported on fund changes to the watch list. Ms. Astorino noted that no new funds had been added to the watch list since March 2023.

### **FINANCIAL AUDIT AS OF 12/31/23**

- Mr. Murphy made a motion to recommend the Board accept the 2023 Financial Audit as prepared by Louis Plung & Company, seconded by Mr. Ceraso.
  - The motion carried unanimously.

### **REVIEW OF INSURANCE COVERAGE**

Mr. Kiger introduced Cheryl Fichter from Liberty Insurance Agency who provided an insurance overview and answered questions from the committee and the attendees.

### **LAWSUITS PENDING AGAINST PENNSYLVANIA ONE CALL SYSTEM, INC.**

Mr. Boswell reported there was no activity on the PIOGA lawsuit.

### **REVIEW OF AGENDA ITEM REQUEST**

None.

### **NEW BUSINESS**

Mr. Kiger reported that a Coordinate PA presentation was made at the PSATS Conference in front of municipal engineers.

### **OPEN DISCUSSION – EXECUTIVE COMMITTEE**

None.

Mr. McInaw requested feedback on the new Board member orientation and thanked those who participated.

### **ADJOURNMENT**

- Mr. Lumbatis made a motion to adjourn, seconded by Mr. Ceraso.
  - The motion carried unanimously.

The meeting ended at 3:24pm.

Respectfully submitted,

Joseph Murphy  
Corporate Assistant Secretary

/emk/plm