



Pennsylvania One Call System, Inc.

BOARD OF DIRECTORS MEETING

April 24, 2024

POCS Office – West Mifflin, PA

Minutes

OFFICERS

Chair - Jerry McInaw	Williams Gas Pipeline - Transco	Attendance: PRESENT
Vice Chair - Tom Ceraso	Muni Auth of Westmoreland County	PRESENT
Secretary - Doug Haupt	PPL Electric Utilities Corporation	ABSENT
Asst. Secretary - Joe Murphy	North Wales Water Authority	PRESENT
Treasurer - Michael Kyle	PA Municipal Authorities Association	ABSENT
Asst. Treasurer - Ryan Lumbatis	Texas Eastern/Enbridge	PRESENT
General Counsel - William P. Boswell	William P. Boswell, LLD, LLC	PRESENT
President/CEO - William G. Kiger	PA One Call System	PRESENT

BOARD OF DIRECTORS

<u>Industry - Company:</u>	<u>Representative:</u>	<u>Attendance:</u>
Associate - Pennsylvania Builders Association	Douglas Meshaw	Present
Cable Television - Comcast Cablevision	David Henning	Present
Contractor - PUCA	Armando Ferri	Present
Designer - Larson Design Group	Zack Armstrong	Present
Electric - Adams Electric Cooperative, Inc.	Tom McMaster	Present
Electric - PECO an Exelon Company	Robert Bedics	Present
Electric - FirstEnergy	Deanna DeWitt	Present
Electric - PPL Electric Utilities Corporation	Doug Haupt	See Officers
Gas - Peoples Gas Company	Debbie Vergenes	Present
Gas - Columbia Gas of Pennsylvania	Brady Kovalchuk	Present
Gas - National Fuel	Jacob Specht	Present
Gas - PECO an Exelon Company	Michael Onimus	Present
Municipal Principal - Philadelphia Gas Works	Samantha Rivera	Present
Municipal Principal - Butler Township	Thomas Knights	Present
Municipal Principal - PA Municipal Authorities Assn.	Michael Kyle	See Officers
Municipal Principal - North Wales Water Authority	Joseph Murphy	See Officers
Municipal General - PA State Association of Boroughs	David Bolton	Present
Municipal General - PA State Assn. of Twp. Supervisors	Holly Fishel	Present
Pipeline - Energy Transfer/Sunoco	Molly Carriere	Present
Pipeline - Williams Gas Pipeline - Transco	Jerry McInaw	See Officers
Pipeline - Texas Eastern/Enbridge	Ryan Lumbatis	See Officers
Pipeline - UGI Utilities, Inc.	Ryan Geisinger	Present
Telecommunications - Verizon Business	Kenneth Montanari	Present
Telecommunications - RCN Telecom Services Inc.	Eric Beers	Present
Telephone - Verizon North, LLC	James Hagle	Present
Telephone - Verizon Pennsylvania, Inc.	Steven Hoover	Present
Telephone - Crown Castle	Rich Sandala	Present
Telephone - Windstream Communications	Jerry Wilson	Present
Water - Pittsburgh Water and Sewer Authority	Lucas Erny	Present

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Water - Pennsylvania American Water	James Baer	Present
Water - Municipal Authority of Westmoreland County	Tom Ceraso	See Officers
Water - Lehigh County Authority	Christopher Moughan	Present
Pennsylvania Emergency Management Agency	Philip Barker	Present
Pennsylvania Dept. of Transportation	Larry Ditty	Present
Pennsylvania Public Utility Commission	Terri Cooper Smith	Present

MEMBERS in Attendance:

Columbia Gas of Pennsylvania	Kristie Kubovic
Comcast	Jim Santry
Crown Castle	Tyler Stein
Duquesne Light	Kylie Parison
FirstEnergy	Andy Bowen
Municipal Authority of Westmoreland County	Anthony Pologruto
Peoples Gas Company	Charles Brazier
Rostraver Township Sewage Authority	Gary Dilmore
Verizon North LLC	Richard Hackney
Williams Gas Pipeline - Transco	Marcus Avellino
Windstream Communications	Brian Strouse

GUESTS in Attendance:

Eric Bugaile	Archer Public Affairs
John Taylor	Archer Public Affairs
Debra Kitner	Energy Association of Pennsylvania
Rich DiClaudio	Energy Innovation Center Institute
Senator Pat Stefano	PA Senate District 32
Larissa Llewellyn	Pioneer Construction Co. Inc.
Eric Swartley	Swartley's Utility Rx, LLC

STAFF in Attendance:

Ellen M. Kiger	Vice President/COO
Sherry Harim	Director - Member Services & Accounting
Jon DeMoss	Director - Technology
Norm Parrish	Manager - Education
Kelly Pearl	Manager - Member Services & Accounting
Brittany Ingram	Supervisor - Member Services & Accounting
Lynnette Lauman	Network/System Administrator
Debra Schwartzmiller	Program Coordinator
Donna Williams	Data Analyst
Marcos Bernal	Supervisor - Education
Mark Lipka	Supervisor - Education
Brandon Dujmic	Sr. Damage Prevention Liaison
Greg Danks	Damage Prevention Liaison
Erika Dominick	Damage Prevention Liaison
Kevin Goldblum	Damage Prevention Liaison
Kirk Kirkpatrick	Damage Prevention Liaison
D. Chance Montgomery	Damage Prevention Liaison
Daniel Nemanic	Damage Prevention Liaison
Ryan Parrish	Damage Prevention Liaison
Blaire Prough	Damage Prevention Liaison
James Reynolds	Damage Prevention Liaison

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Aaron Rugh
Maria White
Penny L. Modrick

Damage Prevention Liaison
Damage Prevention Liaison
Executive Secretary

Mr. McNaw called the meeting to order at 9:30am with the Pledge of Allegiance and asked for a round of introductions.

Mr. Kiger welcomed Senator Stefano from the 32nd District and Chair of the Professional Licensure Committee. Senator Stefano thanked the organization for the work done by PA One Call, noting his personal experience with a damaged sewer line. Once introduced by Senator Baker, the reauthorization of Act 287, as amended, will be sent to the Professional Licensure Committee.

- Mr. Ceraso made a motion to follow the agenda as presented, seconded by Mr. Lumbatis.
 - The motion carried unanimously.

SECRETARY REPORT – Mr. Murphy in Mr. Haupt’s absence

Mr. Murphy reviewed the future meetings

July 29-31, 2024 – Bedford Springs Resort - Bedford
October 22-23, 2024 – DoubleTree Resort - Lancaster

- Mr. Meshaw made a motion to approve the 1/31/24 Board meeting minutes as written, seconded by Ms. Fishel.
 - The motion carried unanimously.

TREASURER REPORT – Mr. Lumbatis in Mr. Kyle’s absence

Mr. Lumbatis reviewed the final audited financial reports as of 12/31/23 and the first quarter 2024 draft financial reports.

- Mr. Meshaw made a motion to accept the Treasurer’s report as submitted, seconded by Mr. Sandala.
 - The motion carried unanimously.

VICE CHAIR REPORT – Mr. Ceraso

The Vice Chair’s report will be that of the committees.

Finance Committee – Mr. Lumbatis in Mr. Kyle’s absence

Mr. Lumbatis reported the committee met 4/12/24. He reviewed the performance of the investment portfolios, the asset allocations, and the status of the laddered Certificates of Deposit.

Mr. Lumbatis reviewed the municipal activity fee calculation and the reserves statement. He reported that municipal activity was lower than projected and reserves were below the minimum target, so the municipal activity fee would be increased by two cents effective 6/1/24.

Mr. Lumbatis reported there were no delinquent accounts up for termination.

Mr. Lumbatis called attention to the draft Auditor’s report noting, in the opinion of the auditors, the financial statements presented fairly, in all material respects, the financial position of Pennsylvania One Call System, Inc. as

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of December 31, 2023 and 2022, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

- Mr. Moughan made a motion to accept the Auditor's report for 2023, seconded by Mr. Meshaw.
 - The motion carried unanimously.

Board Development Committee – Mr. McInaw in Mr. Haupt's absence

No meeting. No report.

Compliance Committee – Mr. Geisinger

Mr. Geisinger reported there was no meeting, but asked Ms. Cooper Smith for a PA PUC update.

Ms. Cooper-Smith made an announcement on behalf of Ms. Berrier, the Executive Director of the PUC:

- The PUC was increasing efforts to collect fines from entities determined to be in violation of Act 50. At the public meeting of the PA PUC scheduled for 4/25/24, the Law Bureau would request the PUC make one final order to give delinquent payers 30 days to pay.

Construction Industry Committee – Mr. Ferri

Mr. Ferri reported the committee met 3/26/24. He reviewed the written materials in the meeting booklet and requested topics that the Construction Industry might work on.

Education & Membership Committee – Ms. Vergenes

- Education Report

Ms. Vergenes reported the committee met 3/7/24. She reviewed the status of the Vision goals assigned to the committee and asked Mr. Parrish and Ms. Harim for education team updates.

Mr. Parrish announced the dates and locations of the five safety days in 2024:

- 5/7/2024 Oaks PA
- 5/16/2024 Wilkes Barre PA
- 6/13/2024 York PA
- 9/17/2024 Erie PA
- 9/19/2024 Canonsburg PA

Mr. Parrish thanked all the members who sponsored safety days and also thanked them for sending attendees to the events. He noted that education/training activity lists and graphs were available in the written report.

Mr. Parrish thanked Ms. Vergenes for her guidance and leadership as Chair of the committee and wished her well in retirement.

Mr. Parrish introduced Aaron Rugh, the new Damage Prevention Liaison for the Lancaster PA area.

- Outreach Report

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Ms. Harim reported on the Audacity campaign for national safe digging month and on the planned Steel City Media gas station video campaign.

- Membership Report

Ms. Vergenes reported there were 3,753 members.

Ms. Vergenes announced that Mr. Brazier would be the new representative for Peoples Gas going forward.

Local Government Committee – Ms. Fishel

No meeting. No report.

Mapping & Technology Committee – Mr. Ceraso

Mr. Ceraso reported the committee met 3/7/24. He reviewed the written materials in the booklet and provided a status of the receiving software pilot with BOSS 811. Mr. Ceraso reported a similar project would begin using Norfield Data Partners software.

Legislative Task Force – Mr. Murphy

Mr. Murphy reported that HB 2189 was introduced, and the Senate bill was expected to be introduced soon.

Users Guide Task Force – Mr. McNaw

Mr. McNaw reported the task force met 4/23/24. Sections of the Users Guide were assigned to staff and volunteers for review in preparation of the Act reauthorization.

Compensation & Benefits Committee – Mr. Murphy

Mr. Murphy reported the committee met 4/23/24 to review the salary and benefits report from John Rosenfeld Consulting. The committee approved the report and sent it to the Executive Committee.

Design Industry Committee – Mr. Armstrong

No meeting. No report.

Parliamentary Committee – Mr. Boswell

No meeting. No report.

This concluded the Vice Chair report.

PRESIDENT/CEO REPORT – Mr. Kiger

Mr. Kiger reviewed the written materials in the meeting booklet. Highlights:

- Ticket Volume was down slightly the first quarter of 2024.
 - Graphs and statistics were included in the booklet.
- 65.45% of tickets were created via Web Ticket Entry or Web Single Address.

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- The number of Alleged Violation Reports filed in the first quarter of 2024 was higher than the number filed in the first quarter of 2023.
- Membership - 3,753, the largest in the country
- Reminder: Street information and mapping updates should be submitted to POCS within five business days
- Association Members - 18
- Utility Coordinating Committees - 38
- Annual 811 Golf outing will be held 6/25/24 at Mountain Top Golf Course in Mountain Top PA, sponsored by Bloodhound and UGI. There will be an informal get together the night before; check with Maria White or Kelly Pearl for more information.
- Continuing education efforts for Broadband contractors coming into the state not understanding their responsibilities.
- Introduced Mr. Rich DiClaudio – Locator Training opportunity; Energy Center Innovation Institute in Pittsburgh, working with Mike Parilac, Staking University founder.
- Operating statistics and graphs were included in the booklet.

Mr. Taylor from Archer Public Affairs gave an update on the legislation and answered questions from the Board. He noted everyone agrees one call is an important safety function for Pennsylvania.

Mr. Kiger requested Mr. Taylor pursue requiring training of new contactors coming into the state, perhaps as part of Senator Phillips-Hill's bill.

VICE PRESIDENT/COO REPORT – Ms. Kiger

Ms. Kiger summarized the written materials in the booklet. Highlights:

- Congratulated Brandon Dujmic on his promotion to Senior Damage Prevention Liaison
- Welcomed Aaron Rugh, the new Damage Prevention Liaison in the Lancaster area.
- Announced title changes made as part of the job description review associated with the C&B study:
 - Eric Johnson to Computer Systems Specialist
 - Juliet Pishinsky to Software Quality Assurance Analyst
- Reported on current staffing levels, separations, turnover rate, medical leaves, and external staff training.
 - Congratulated Dale Carnegie graduates, Marcos Bernal, Brandon Dujmic, Kelly Pearl, Brittany Ingram, Mark Lipka, and Maria White
 - Congratulated Brittany Ingram, Kelly Pearl, Maria White, and Mark Lipka for receiving the Dale Carnegie Outstanding Performance Award, presented by a vote of their fellow class members.
- Summarized Staff Activities for Operations, Member Services & Accounting, and Technology.

RECOGNITIONS

A plaque of appreciation was presented to:

- Mr. Krause retiring from PPL, for Board Service 2021-2024. Mr. Geisinger agreed to deliver the plaque to Mr. Krause.
- Ms. Vergenes retiring from Peoples Gas, for Board Service 2018-2024. Ms. Vergenes thanked Bill & Ellen Kiger for making her part of the PA One Call family, and she thanked her mentor, Eric Swartley, for his patience and guidance.

OPEN DISCUSSION

Mr. McNaw offered his congratulations to the newly elected board members.

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ADJOURNMENT

- Mr. Murphy made a motion to adjourn, seconded by Mr. Sandala.
 - The motion carried unanimously.

The meeting ended at 10:37am.

Respectfully submitted,

Joseph Murphy
Corporate Assistant Secretary

/emk/plm